



May 15, 2019

DIVISION MEMORANDUM

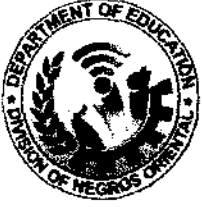
No. 294 s., 2019

**UTILIZATION OF THE RECENTLY DEVELOPED LESSON PLAN FOR
EPP/TLE/TVL AND EsP SUBJECTS**

TO: Asst. Schools Division Superintendents
Chief, CID & SGOD
Division Education Program Supervisors/Division Coordinators
Public Schools District Supervisors/District-In-Charge
Secondary School Heads
All Others Concerned

1. This office informs the field about the newly developed Contextualized Teaching Learning Resource Materials – Lesson Plan for Grades 1 to 10 for the EsP Subject and from Grades 4 to 6 for EPP, Grades 7 to 8 for Exploratory and Grades 9 to 12 for TLE/TVL subject.
2. The following are the reasons of developing these teaching learning resource materials-lesson plans:
 - a. based on comprehensive observations in the previous years, most of the teachers' clamor is on writing too many lesson plans.
 - b. addressed the many issues on writing lesson plan considering that many were found with complete lesson plan but without instructional materials due to time constraints; incomplete lesson plan and much worst without both.
 - c. teachers handling the subjects (EsP & EPP/TLE/TVL) who are non-majors can still deliver the expected learning competencies based on the scope and sequence of the competencies which are aligned to the k-12 Curriculum Guide and TESDA TR for TLE/TVL strand & track using the newly developed/prepared lesson plans.
3. The PSDSs shall secure a soft copy (containing orientation on the utilization of the materials) from the CID office of this division c/o Dr. Antonio B. Baguio, Jr., on May 20, 2019 and to be shared to the different schools in the district. Respective School Heads are instructed to reproduce a hard copy of the teaching resource materials-lesson plans to the individual teachers handling EsP & EPP/TLE/TVL subjects chargeable against school MODE.

15 MAY 2019



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas

SCHOOLS DIVISION OF NEGROS ORIENTAL

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4. The teachers handling the subject/using the newly developed lesson plan are instructed to provide the necessary equipment and materials needed as suggested in the prepared lesson plan for the skills development and maximum output/result. (Please see suggested list of materials needed in the lesson plan for MOOE funding/assistance and from any other available funds. All subject to the usual accounting and auditing rules and regulations).
5. The School Heads thru the supervision of the Public Schools District Supervisors are directed to closely monitor the utilization of the newly developed teaching-learning resource materials and required to submit quarterly monitoring report as to quality, efficiency and submit comments and recommendations for quality improvement of the said teaching resource materials before these will be uploaded to the Division LR Portal.
6. The proponent/writers are willing to make necessary adjustment(s) for any comments, recommendations and will be pleased to hear from the field for the improvement of the teaching resource materials.
7. For more details please contact the focal person Dr. Antonio B. Baguio, Jr. @ 09158272037.
8. Immediate dissemination of this memorandum to all concerned is desired.

WILFREDA D. BONGALOS, Ph. D. CESO V
Schools Division Superintendent
5/15/19

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(035) 422-5283 (Admin. Section); (035) 422-0267 (Personnel Section); (035) 225-2376 (Guard/Medical/Dental Sections);
(035) 225-7012 (Educ. Facilities Section); (035) 225-1640 (Acct. Budget Section); (035) 422-3921 (Supply Section)