



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region VII, Central Visayas  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
www.depednegor.net

May 10, 2019

**DIVISION MEMORANDUM**



No. 283 s. 2019

**SUMMER IN-SERVICE TRAINING (INSET) ACTIVITIES OF TEACHERS**

To: Assistant Schools Division Superintendents  
Chiefs (CID & SGOD)  
Public Schools District Supervisors/ Districts In-Charge  
All Elementary and Secondary School Heads  
All District In-Service Coordinators (Elementary & Secondary)  
All Others Concerned

1. In order to improve teaching -learning and instructional leadership practices, this office will conduct Summer In-Service Training (INSET) on May 27-31, 2019.
2. With the Public Schools District Supervisors/ District In-Charge taking the lead in the training, the Summer INSET activities for teachers shall be conducted at the district level.
3. PSDS/ District In-Charge are directed to organize the School Heads to compose the District Training Teams who are expected to closely oversee and provide technical assistance to the pool of facilitators.
4. Attached herewith is the suggested plotting of subjects/ topics for the said training.
5. Division Education Program Supervisors must conduct a briefing of the selected teachers/school heads tapped to be facilitators in the summer INSET.
6. District INSET coordinators are to log-in to [tms.depednodis.net](https://tms.depednodis.net) and upload soft copy of the activity design for verification prior to the submission of the activity design hard copy for the approval of the SDS. (1 INSET activity per district only)
7. Deadline of submission of activity design (hard copy) will be on May 17, 2019.
8. Widest dissemination of this memorandum is desired.

For the Schools Division Superintendent:

  
**LANI B. YURONG**  
Administrative Officer V  
Office-In-Charge 

WDB/rbp/dpa/imsm2019

10 MAY 2019

Tel. Nos. (035)225-2838 / 225-0667/422-7644 (Division Supt's Office); (035) 225-1622 (CID); (035) 225-1623 (Legal Section); (035)225-8180 (SGOD); (035) 422-7843 (Cash Section); (035) 422-8511 (Planning Section); (035) 225-6987 (Record's Section); (035) 422-5283 (Admin. Section); (035) 422-0267 (Personnel Section); (035) 225-2378 (Guard/Medical/Dental Sections); (035) 225-7012 (Educ. Facilities Section); (035) 225-1840 & (035) 225-1840 (Acct. Budget Section); (035) 422-3821 (Supply Section)



**SUMMER INSET 2019**  
**May 27-31, 2019**

DAY 1	DAY 2	DAY 3	DAY 3 (by Subject Area)	DAY 5
Preliminaries – BHR0D	COT- RPMS in Portfolio Assessment	<b>TARGET – SETTING FOR SY 2019-2020.</b>	IPEd Legal Bases	<b>District priority concerns</b>
Context of RPMS	Classroom Observation Protocols		Orientation on the Utilization of the Digitized K-WIN	
The PPST  (Highlighting the role of the rater and ratee in each phase of the RPMS cycle)	Training Simulation		Budget of Work on Science (Grades 7-10)	
Process of RPMS	Individual Rating Inter-Observer Rating		Identification of the 4 <sup>th</sup> Quarter Least Learned Skills in Araling Panlipunan, Mathematics, English, EPP, TLE, TVL, EsP	
Understanding RPMS Tools & MOV's	Simulation of Inter-Observation Agreement Exercise		Strategy on Conducting Reading Remediation	
Use of COT in the RPMS  Rubric, Indicator List, Observation Notes, Rating Sheet, Inter-Observation Agreement Form	PPST Resource Package to Understand Indicators  Module 2 Walkthrough		Utilization of Phil IRI Results as basis for intervention using Saving All Learners (SAL) thru Learning and Nurturing Individual Exceptionalities (LANIE)	
ESAT including Data Management and Use of Results			Orientation on the Utilization of Digitized Sanayang Akiat	
			Orientation on the Utilization of the Teaching Resource Materials (LP) in EsP, EPP/TLE/TVL	

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