



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
www.depednegor.net

April 16, 2019

DIVISION MEMORANDUM

No. 244 s. 2019

SUBMISSION OF DATABASE OF LEARNERS PER JOB GROUP FOR VARIOUS LEARNING & DEVELOPMENT PROGRAMS

To: Assistant Schools Division Superintendents
Chiefs (CID & SGOD)
Public Schools Districts Supervisors/ Districts In-Charge
All Elementary and Secondary School Heads
All Others Concerned

1. Pursuant to Regional Memorandum No. 0159 s. 2019, Re: Establishment of Database of Learners per Job Group for Various NEAP Learning & Development Programs. This will provide the Regional and Central Office through NEAP to come up with an accurate reference for participants' profile available for the Learning and Development Programs.
2. The Schools Division of Negros Oriental through the Human Resource Development Section (HRDS) is requesting the districts to provide information needed using the attached template in MS Excel for Division Office consolidation. (Please see attached template for the needed information)
3. The filled-out template (in MS EXCEL format) shall be emailed to depednegorhrtd@gmail.com not later than April 26, 2019.
4. For more information and inquiries, please contact the HRDS office at telephone number (035) 225 6180 and look for Dr. Dan P. Alar or Ms. Iryll Mae Macahig.
5. For proper guidance and strict compliance of all concerned.

WILFREDA D. BONGALOS, Ph.D., CESO V
Schools Division Superintendent

22 APR 2019

WDB/rbp/dpa/imsm2019

Tel. Nos: (035)225-2838 / 225-0667/422-7644 (Division Supt's Office); (035) 225-1622 (CID); (035) 225-1623 (Legal Section); (035)225-6180 (SGOD); (035) 422-7643 (Cash Section); (035) 422-8511 (Planning Section); (035) 225-8987 (Record's Section); (035) 422-5283 (Admin. Section); (035) 422-0267 (Personnel Section); (035) 225-2376 (Guard/Medical/Dental Sections); (035) 225-7012 (Educ. Facilities Section); (035) 225-1640 & (035) 225-1640 (Acct. Budget Section); (035) 422-3921 (Supply Section)



REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
REHIYON VII, GITNANG VISAYAS
REGION VII, CENTRAL VISAYAS
Sudlon, Lahug, Cebu City



REGIONAL MEMORANDUM
No. 0159 s. 2019

D-2/25/19
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MAR 25 2019

ESTABLISHMENT OF DATABASE OF LEARNERS PER JOB GROUP FOR VARIOUS NEAP LEARNING AND DEVELOPMENT PROGRAMS

To: Schools Division Superintendents (SDSs)
All Others Concerned

1. In line with the efforts for learning and development, the National Educators Academy of the Philippines (NEAP), shall be establishing the database of all its targeted learners per job group.
2. This undertaking aims to make current reference for participants' profile available for the Learning and Development Programs to be developed and come up with more accurate entry in its Forward Estimates for subsequent years.
3. The Division Offices are requested to provide the information needed by using the attached templates in MS Excel for Regional Office consolidation.
4. The filled-out templates shall be emailed to hrdd.rovii@deped.gov.ph or misael.borgonia001@deped.gov.ph on or before March 29, 2019.
5. For more details, refer to the attached communication.
6. For more information and inquiries, please contact the HRDD Office at telephone number (032) 412-7324 and look for Mr. Misael G. Borgonia, Chief, HRDD.
7. For proper guidance and compliance.

Juliet A. Jeruta
JULIET A. JERUTA, PH. D., CESO IV
Director IV

IA1/ST1/MCB/hdk
HRDD 2019

Office of the Director (ORDr), Tel. Nos.: (032) 231-1433; 231-1309; 414-7399; 414-7325; Office of the Assistant Director, Tel. No.: (032) 255-4542
Field Technical Assistance Division (FTAD), Tel. Nos.: (032) 414-7324; Curriculum Learning Management Division (CLMD), Tel. Nos.: (032) 414-7323
Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071; Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239
Education Support Services Division (ESSD), Tel. No.: (032) 254-7062; Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030;
414-7065; Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7322; 414-4367
Finance Division, Tel. Nos.: (032) 256-2375; 253-8061; 414-7321

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