



March 26, 2019

DIVISION MEMORANDUM

No. 205 s. 2019

SUBMMISION OF SCHOOLS' GPS COORDINATES

TO : Assistant Schools Division Superintendents
SGOD and CID Chiefs, Education Program Supervisors/Division Coordinators
Section Heads / Education Programs Specialists
Public Schools District Supervisors/Districts-In-Charge
Public Elementary and Secondary School Heads

1. The Schools Division of Negros Oriental is currently in the process of improving the record system. As part of the continuous series of improvements to have a comprehensive database of school geographic locations, the Office orders you to submit your District Consolidated Schools' GPS Coordinates.
2. For instructions on how to locate the GPS coordinates, please read the attached steps / instructions.
3. School's GPS coordinate will be submitted by respective schools to the District Office for consolidation. Please use the following format:

No.	School ID	School Name	GPS COORDINATES		
			Northing	Easting	Coordinates
1.					

4. Hardcopy of Consolidated District report should be submitted to the Division Office and email the softcopy to joseph.gemina@deped.gov.ph on or before April 15, 2019.
5. For more information and concerns, you may contact Mr. Joseph R. Gemina at 09279651919 (Globe) or email at joseph.gemina@deped.gov.ph
6. For immediate dissemination and compliance.

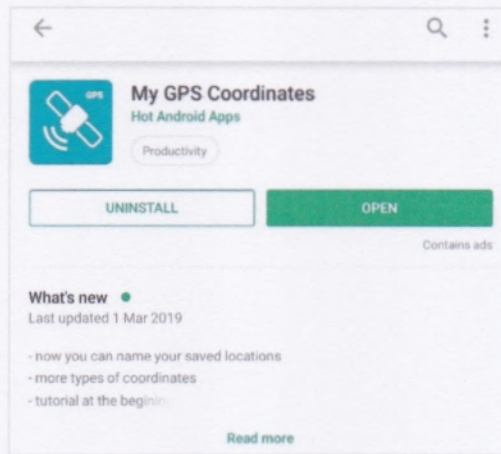
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WILFREDA D. BONGALOS, Ph. D., CESO V
Schools Division Superintendent

3/26/19

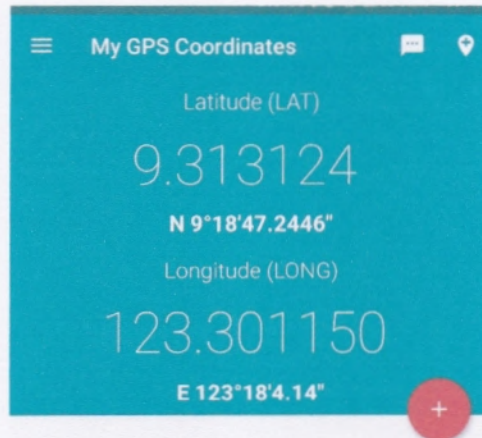
How to get School's GPS Coordinates using "My GPS Coordinates" app

1. Open Google play in your android phone and search for **My GPS Coordinates** app. Download and install.



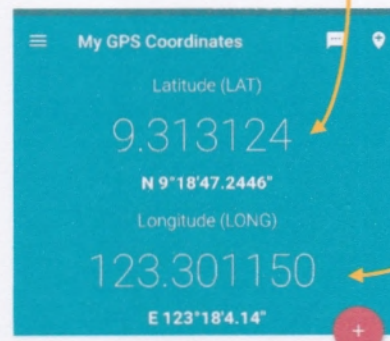
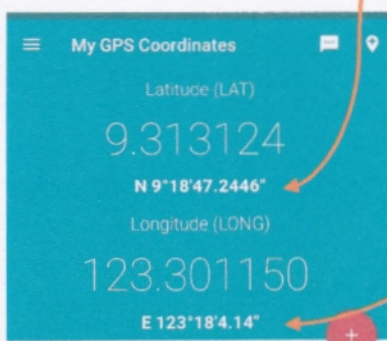
2. In an open area within your school campus, please open "**My GPS Coordinates**" app.

(Be aware that GPS does not work well indoors, so try to use it outside most of the time. Latitude and longitude are displayed in decimal and sexagesimal formats. Internet connection is not needed but it's helpful to get better accuracy.)



3. Record the coordinates displayed in the app using the following format.

School ID	School Name	Northing	Easting	Coordinates
28516	Otep HS	9°58'25.1"N	123°09'38.6"E	9.973643,123.160730
123700	Sample ES	9°18'47.2"N	123°18'4.1"E	9.313124,123.301150



Get the coordinates of a school using Google Maps

A. Using Computer (Laptop, Desktop)

- 1) On your computer, open Google Maps. If you're using Maps in Lite mode, you'll see a lightning bolt at the bottom and you won't be able to get the coordinates of a place.
- 2) Right-click the place or area on the map.
- 3) Select What's here?
- 4) At the bottom, you'll see a card with the coordinates.

B. Using Android

- 1) On your Android phone or tablet, open the Google Maps app Google Maps.
- 2) Touch and hold an area of the map that isn't labeled. You'll see a red pin appear.
- 3) You'll see the coordinates in the search box at the top.

B. Using iPhone or iPad

- 1) On your iPhone or iPad, open the Google Maps app Google Maps.
- 2) Touch and hold an area of the map that isn't labeled. You'll see a red pin appear.
- 3) At the bottom, tap Dropped pin. You'll now see the coordinates.

District: _____

DISTRICT CONSOLIDATED SCHOOLS' GPS COORDINATES

No.	School ID	School Name	GPS COORDINATES		
			Northing	Eastings	Coordinates
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					

Prepared by:

District DRRM Coordinator

Approved:

Public Schools District Supervisor