



March 25, 2019

DIVISION MEMORANDUM

No. 203; s. 2019

(BSP) TRAINING COURSES AND OTHER ACTIVITIES

TO:

- : Assistant Schools Division Superintendents
- : CID & SGOD Chiefs
- : Division Education Program Supervisors / Education Program Specialists
- : District Supervisors / Districts In-Charge
- : Teaching / Non-Teaching Personnel

1. Attached is the list of **Training Courses and Other Activities** from BSP Negros Oriental Siquijor Council which is self explanatory.
2. Attendance during Saturday and Sunday during this activities shall be granted Service Credits/ Compensatory Overtime Credits upon submission of duly accomplished Daily Time Record (*form 48*).
3. Participation in this activities is on **official time only**.
4. Registration fees and other incidental expenses shall be charged to **personal funds**.
5. Wide dissemination of this Memorandum is desired.

WILFREDA D. BONGALOS, Ph.D. CESO V
Schools Division Superintendent

3/26/19 



Boy Scouts of the Philippines
NEGROS ORIENTAL – SIQUIJOR COUNCIL
Kagawasan Avenue, Capitol Area
Dumaguete City
Tel. No. (035) 422-6358
Email: bspnegor@gmail.com

21 MAR 2019

1. EARTH HOUR

Date : March 30, 2019
Time : 8:30pm-9:30pm
Venue : BSP Headquarters, Dumaguete City
Participants : Scouts and Adult Leaders
Attire : Type A Uniform

2. ADVANCED TRAINING COURSE FOR TROOP LEADER

Date : April 9-15, 2019
Venue : Balugo, Valencia, Negros Oriental
Participants : Adult Leaders at least 32, undergo Basic Training Course
Registration : P 6,000.00
Submit Comply: application form and physical examination (15days before the training)
Attire : Type A Polo and Skirt with side pocket flap and knee high socks with Yellow Garter Tobs

3. ADVANCED TRAINING COURSE FOR KAWAN LEADER

Date : April 10 – 15, 2019
Venue : Balugo, Valencia, Negros Oriental
Participants : Adult Leaders at least 32, undergo Basic Training Course
Registration: P 6,000.00
Submit and Comply: Application Form and Physical Examination (15 days before the training)
Attire : a. Male – Type A Polo Pants with knee high socks and Green Garter Tobs
b. Female – Type A and short pants with knee high scoks with Green Garter Tobs

**4. SUMMER ADVANCEMENT CAMP AND COURSE
LEADER TRAINING COURSE**

Date : April 26 – 28, 2019
Venue : BSP Headquarters, Dumaguete City
Registration : P 500.00
Participants : Senior Scouts

5. BASIC TRAINING COURSE FOR KAWAN LEADERS

Date : July 12 – 14, 2019
Venue : BSP Headquarters, Dumaguete City
Registration : P 1,700.00
Participants : at least 32 Kawan Leaders
Attire : Type A, B and C

6. BASIC TRAINING COURSE FOR TROOP LEADERS

Date : July 19– 21, 2019
Venue : BSP Headquarters, Dumaguete City
Registration: P 1,700.00
Participants : at least 32 Troop Leaders
Attire : Type A, B and C

7. BASIC TRAINING COURSE FOR OUTFIT ADVISORS

Date : August 1 -3, 2019
Venue : BSP Headquarters, Dumaguete City
Registration : P 1,700.00
Participants : at least 32 Outfit Leaders
Attire : Type A, B and C

8. National Scout Venture Camp

Date : August 1 -3, 2019
Venue : Iligan City
Registration :
Participants : Senior Scouts/Adult Leaders
Attire : Type A, B and C

9. BASIC TRAINING COURSE FOR KAWAN LEADERS

Date : October 4 - 6, 2019
Venue : BSP Headquarters, Dumaguete City
Registration : P 1,700.00
Participants : at least 32 Kawan Leaders
Attire : Type A, B and C

10. BASIC TRAINING COURSE FOR TROOP LEADERS

Date : October 11 - 13, 2019
Venue : BSP Headquarters, Dumaguete City
Registration: P 1,700.00
Participants : at least 32 Troop Leaders
Attire : Type A, B and C

11. 2019 COUNCIL WIDE JAMBORETTE

Date : October 28 - 31, 2019
Venue : Sta. Catalina, Negros Oriental
Registration : P 500.00
Participants : at least 32 Outfit Leaders
Attire : Type A, B and C

12. BASIC TRAINING COURSE FOR OUTFIT ADVISORS

Date : November 6- 8, 2019
Venue : BSP Headquarters, Dumaguete City
Registration : P 1,700.00
Participants : at least 32 Outfit Leaders
Attire : Type A, B and C

13. 17th BSP NATIONAL SCOUT JAMBOREE

Date : December 2 - 6, 2019
Venue : Palayan City Scout Camp, Nueva Ecija
Registration :
Participants : Boys/Seniors/Adult Leaders
Attire : Type A, B and C

ADVANCED TRAINING COURSE:

VENUE: (Needed)

1. 2 grounds
2. 2 Session hall (Lecture)
3. 3 mess hall
4. 6 rooms (staff)
5. 2 Sound system
6. 4 Microphones
7. Electricity
8. Water
9. Police/tanods
10. Beddings (Staff)
11. 110 pcs bamboo
12. Kitchen
13. 2 white board
14. 2 Slide projector
15. 2 projector
16. Tables and chairs
17. Emergency lights
18. 4 water dispenser

Things to bring: (Participants)

1. Current BSP Membership Card
 2. Black Leather Shoes with shoe string (low cut for men and women)
 3. BSP Belt and buckle
 4. BSP Neckerchief with carabao Slide
 5. Activity shorts/sports wear
 6. Casual clothing
 7. Attire for socials
 8. Personal accessories
 9. Tent
 10. Sleeping bag
 11. Rubber shoes
 12. Raincoat
 13. Blanket/malong
 14. Flashlight
 15. White neckerchief
 16. Compass (optional)
 17. Toiletries
-

ADVANCED TRAINING COURSE FOR TROOP LEADERS

Course No. 19-_____
Balugo, Valencia, Negros Oriental
April 9-15, 2019

COURSE STAFF

Course Leader	JOVENAL CAGAS	LT
ACL-Administration	NATHANNAEL FLORES	ALT/CMT
ACL-Program	ROSELLER REGULACION	ALT/CMT
Scribe	GENA N. JASPE	ALT
SPL	RONALD NAVARRO	ALT
Discussant/Counselors:	DIONISIO E. RAMIREZ	LT
	REUM SESPENE	LT
	ANALIE LABRADOR	ALT
	GERONIMO C. LABURADA, JR.	LT
	NEIL JEFF OPACO	ALT
	ARLENE CUARESMA	ALT
Quartermaster	SALVIO B. QUICHO	ALT
Course Coordinator :	QUEEN MARIE T. FERRAREN	WBH
Consultant:	RSD BIENVENIDO B. TOLEDO	LT
Support Staff:	DANILO GANTALAO	WBH/CML
	SONNY UY	WBH/CML

PARTICIPANTS:

1. Bohol	- 5
2. Cebu	- 10
3. Negros Or/Siq.	- 30

Total	- 45

BASIC TRAINING COURSE FOR KAWAN LEADERS

Course No. 19-_____

Balugo, Valencia, Negros Oriental

April 10-15, 2019

COURSE STAFF

Course Leader	MA. ANTONETTE P. DUGANG	LT
ACL-Administration	ROSALINDA GUBAC	LT
ACL-Program	LEAH MALATE	ALT/CMT
Scribe	DEBIE K. LUSTRE	ALT
Chief USA	BERNABE ARCAYA	WBH/CML
Discussant/Counselors:	TERESITA B. LABURADA	LT
	JUDITH BONITA MIJOS	ALT
	MARGIE Q. CASERES	WBH/CML
	ANALIZA VILLABER	WBH/CML
	MARISSA M. MALABARBAS	WBH/CML
	ROSANNA VILLANUEVA	ALT
Quartermaster :	JOSE DOMILO R. BELANDAL	WBH/CML
Course Coordinator :	QUEEN MARIE T. FERRAREN	WBH
Consultant:	RSD BIENVENIDO B. TOLEDO	LT
Support Staff: :	LOURDES DELORIA	
	JOSEFA ROMANO	
	ABIGAIL FERNANDEZ	
	:	
	:	

PARTICIPANTS:

1. Bohol	- 10
2. Negros Or/Siq.	- 30

Total	- 40

Boy Scouts of the Philippines
EASTERN VISAYAS REGION
 Capitol Hills Scout Camp, Cebu City

TRAINING MATERIALS AND SUPPLIES FOR WOOD BADGE

	ITEMS	UNIT	QTY.
1	White Clothe	Meter	1
2	Notebooks	pcs	per participants
3	Ball Pens	pcs	part & staff
4	Log Book	pc	1 per course
5	Book Paper- short	reams	2
6	Book Paper-long	reams	2
7	Masking Tape	pcs	20
8	Ribbons (red, green,yellow)	roll (each)	1
9	Stapler	pc	1
10	Staple wire # 35	box	1
11	Butcher/Manila Paper	pcs	
12	Cartolina Assorted Colors	dozens	2
13	Elmers Glue	pcs	2
14	Marking Pens	box	1/course
15	Refill Ink	bottles	4
16	ID w/ Lace	pcs	Part & staff
17	White board pen	pc	4
18	White Board eraser	pc	1
19	Printer Ink – Black	pcs	1
20	Printer Ink – colored	pcs	3
21	Candles	pcs	50
22	Tarpaulin (backdraft)	pc	1/course
23	CD w/ case	pcs	optional
24	T-shirt w/ printing	pcs	staff/part
25	Ropes	rolls	
26	Straw	rolls	16
27	Canon/Specialty Paper for certificates	pcs	part/staff
28	Clip Paper	box	2
28	Bamboo	pcs	50 per course
29	white envelope	pcs	part & staff
30			

Flagpoles (outdoor)	PCS	6	
Hallyards	PCS	6	
Wood Badge Yoke	set	1	c/o EVR
Flagstand (indoor)	pcs	2	
Lectern	pc	1	
Computer w/ printer	set	1	
Whistle (fog horn)	pc	1	
First-Aid Kit			
Beads, Oversized			c/o EVR
materials for Woogles (ROPE)	ROLL	1	
Backdrop	tarpaulin	2	
Tent (for demo)			
Orienteering Compass	pcs	5	
Sample Badges & Patches			
Sound System			
White Board/Blacboard			
LCD/DLP projector			
Slide Projector			
Chairs & Tables			
Emergency Lights			
Water Dispenser			
Song Charts/Sheets			
2 sets of Wig Wag Flags			C/O EVR
2 sets of Semaphore Flags			C/O EVR
Ssession Hall for Troop and Kawan			
Rooms for Staff (Male and Female)			
Mess Hall (Staff and participants)			

ADVANCED TRAINING COURSE FOR UNIT LEADERS

WHAT TO BRING: Participants must bring with them the following items:

- Current Membership Card
- **Two (2) sets of Type "A" Scout Uniform**
- **1. For Kawan Leaders -**
 - Type A Polo and Skirt with side pocket flap and knee high socks with Yellow Garter Tabs
- **2. For Troop Leaders**
 - a. Male - Type A Polo and Short Pants with knee high socks and Green Garter Tabs
 - b. Female - Type A Polo and Short Pants with side pocket flap and knee high socks with Green Garter Tabs
- **3. For Outfit Advisors**
 - c. Two (2) sets of Type "A" Scout Uniform
 - d. Male - Type A Polo and Long Pants
 - e. Female - Type A Polo and Long Pants (with side pocket flap)
- Black Leather Shoes with shoe strings (Low cut for men and women)
- BSP Belt and Buckle
- BSP Neckerchief with Carabao slide
- Activity Short/Sports wear
- Casual Clothing
- Attire for Socials
- Personal Accessories
- Tent
- Sleeping Bag
- Rubber shoes
- Raincoat
- Blanket/Malong
- Flashlight
- White Handkerchief
- Compass (Optional)

**BOY SCOUTS OF THE PHILIPPINES
NATIONAL OFFICE
Manila**

APPLICATION TO ATTEND

**ADVANCED TRAINING COURSE (ATC)
COURSE FOR MANAGERS OF LEARNING (CML)
COURSE FOR MANAGERS OF TRAINING (CMT)**

Title and Course No.	Date	Venue
Host: National/Region/Council		
Name:		Nickname
(Surname)	(Given Name)	(Middle Name)
Mailing Address:		
E-mail:	CP	Tel #
		Fax #
Date of Birth:	Age	Place of Birth:
Civil Status:	Religion:	Occupation:
Business Address:		
Scouting Position:		Unit & No.
Registration Status:	Expiry Date	Cert. No.
Training Certificates received to qualify you to attend this course:		
For ATC: Phase 3 Completion Cert. No.		Date issued:
or BTC Completion Cert. No.		Date issued:
For CML: Wood Badge Cert.		Date issued:
For CMT: CML Course No.		Date issued:
or CALT Course No.		Date issued:
Date filed		Signature of Applicant

LOCAL COUNCIL OFFICE ACTION

After verification of the above information, we hereby recommend the acceptance of the above-named Scouter to attend the aforementioned course.

Recommending Acceptance:

Endorsed:

Deputy Council Scout Commissioner for Training

Scout Executive/OIC

Date

REGIONAL OFFICE ACTION

Verified:

By: _____

Date: _____

Approved: _____

Regional Scout Director

NATIONAL OFFICE ACTION

Processed:

By: _____

Date: _____

Noted: _____

Director

Program & Adult Resources Development

MEDICAL EXAMINATION FORM

Last Name , First Name Middle Initial Sex Age Civil Status

Mailing Address Date of Birth Place of Birth

Next of Kin (Relationship) Address Tel. No.

Date of Examination Purpose of Examination

Clinical Evaluation

Physician's Findings Describe abnormality in detail
Enter pertinent number for every comment

Normal: Abnormal:

1. Eyes _____
2. Ears _____
3. Nose _____
4. Throat _____
5. Teeth _____
6. Lungs _____
7. Heart _____
8. Abdomen _____
9. Genitalia _____
10. Posture _____
11. Extremities _____
12. Skin _____
13. Identifying Marks _____

Measurements and other Findings

Weight _____ Height: _____ Color of Hair: _____ Color of Eyes: _____

Blood Pressure (Sitting) Systolic: _____ Diastolic: _____

Vision: Distant vision : Right _____ Left _____

Near vision : Right _____ Left _____

Hearing: (ears) : Right _____ Left _____

Past Medical History : Serious diseases, operations, injury, etc.

Laboratory Findings

Blood Examination : Type _____ etc. _____

Urinalysis : Albumin _____ Sugar _____ Microscopic _____

Chest X-ray : Date Taken _____ Results _____

Electrocardiogram : Date taken _____ Results _____

Other Tests : _____

REMARKS & RECOMMENDATION

ADVANCED TRAINING COURSE FOR UNIT LEADERS

WHAT TO BRING: Participants must bring with them the following items:

- Current Membership Card
- Two (2) sets of Type "A" Scout Uniform
- 1. For Kawan Leaders -
 - Type A Polo and Skirt with side pocket flap and knee high socks with Yellow Garter Tabs
- 2. For Troop Leaders
 - a. Male - Type A Polo and Short Pants with knee high socks and Green Garter Tabs
 - b. Female - Type A Polo and Short Pants with side pocket flap and knee high socks with Green Garter Tabs
- 3. For Outfit Advisors
 - c. Two (2) sets of Type "A" Scout Uniform
 - d. Male - Type A Polo and Long Pants
 - e. Female - Type A Polo and Long Pants (with side pocket flap)
- Black Leather Shoes with shoe strings (Low cut for men and women)
- BSP Belt and Buckle
- BSP Neckerchief with Carabao slide
- Activity Short/Sports wear
- Casual Clothing
- Attire for Socials
- Personal Accessories
- Tent
- Sleeping Bag
- Rubber shoes
- Raincoat
- Blanket/Malong
- Flashlight
- White Handkerchief
- Compass (Optional)