



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
www.depednegor.net

March 26, 2019

DIVISION MEMORANDUM

No. 201, s. 2018

TO : School Heads (Principals or TICs) Concerned

SUBJECT : Meeting on School Site Concerns (TRAINING CODE: 1B7DB5E898)

The concerned school heads (please see attached list) are hereby directed to come to a meeting regarding school site concerns on **March 29, 2019 at the SDS Conference Room, 2nd Floor, DepEd Negros Oriental Division Office.**

This will be conducted in two groups. Please see attached list below per group. The following are the schedule per group.

| March 29, 2019 |
|----------------------------------|
| First group: 1:30 PM - 3:00 PM |
| Second group: 3:00 PM to 5:00 PM |

The first group is those with issued Special Patents and is processing school titling from the Register of Deeds. Kindly give us updates on the progress and when title is already issued, kindly bring a copy for the Division office.

The second group based on the records of the Division Office either does not have clear documents showing ownership of the school site or does not have any documents at all. Hence, the legal unit is requesting you to bring the following:

- Assessed value of the school site (from the local assessor's office);
- Tax Declaration of the school site;
- Deed of Donation, Deed of Sale or any other documents showing the school's ownership of the school site;
- Contract of Usufruct or any other documents showing the school's right to use the school site;
- Any other document related to school site ownership

This serves as **TRAVEL ORDER**.

Traveling and other incidental expenses are chargeable against school MOOE/local funds, subject to the usual accounting and auditing rules and regulations.

For the information, guidance and compliance of all concerned.

WILFREDA D. BONGALOS, Ph. D. CESO V
Schools Division Superintendent

3/29/19

127 MAR 2019

SAA

Tel. Nos: (035) 225-2838 / 225-0667 / 422-7644 (Division Supt's Office); (035) 225-1622 (CID); (035) 225-1623 (Legal Section); (035) 225-8130 (SIGOD); (035) 422-7643 (Cash Section); (035) 422-8511 (Planning Section); (035) 225-8067 (Record's Section); (035) 422-5283 (Admin. Section); (035) 422-0267 (Personnel Section); (035) 225-2376 (Guard/Medical/Dental Sections); (035) 225-7012 (Educ. Facilities Section); (035) 225-1640 & (035) 225-1640 (Acci. Budget Section); (035) 422-3921 (Supply Section)



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List of Schools with issued Special Patents and still without TCT's from ROD

| Name of School | Location | District | School Head |
|-------------------------|---------------------------------------|------------------|-----------------------------|
| 1. San Francisco ES | San Francisco, Sta. Catalina Neg. Or. | Sta. Catalina I | Emile G. Colasisang, SP-I |
| 2. Nagbalaye ES | Nagbalaye, Sta. Catalina Neg. Or. | Sta. Catalina II | Valerie C. Rubio, SP-I |
| 3. Jimalalud Central ES | South Poblacion, Jimalalud Neg. Or. | Jimalalud | Alejandro M. Bacane, SP-I |
| 4. Jimalalud Central ES | South Poblacion, Jimalalud Neg. Or. | Jimalalud | Felipe G. Adolfo, HT-II |
| 5. Ilaya-Tayasan ES | Ilaya, Tayasan Neg. Or. | Tayasan I | Lainet T. Orellano, HT-I |
| 6. Tayasan Central ES | Poblacion, Tayasan Neg. Or. | Tayasan II | Eden B. Dagangan, SP-II |
| 7. Pinalubngan NHS | Pinalubngan, Tayasan Neg. Or. | Tayasan II | Rosalinda V. Taub, TIC |
| B. Lutay ES | Lutay, Tayasan Neg. Or. | Tayasan II | Dailet Novabos, SP-I |
| 9. Matuog ES | Matuog, Tayasan Neg. Or. | Tayasan I | Dante G. Badilles, SP-I |
| 10. Tinaogan ES | Tinaogan, Bindoy Neg. Or. | Bindoy II | Adela B. Araula, SP-II |
| 11. Malaga ES | Malaga, Bindoy Neg. Or. | Bindoy I | Erika Lou S. Amahit, SP-I |
| 12. Candana-ay ES | Candana-ay, Ayungon Neg. Or. | Ayungon I | Jovie D. Tayubal, HT-III |
| 13. Manogtong ES | Manogtong, Ayungon Neg. Or. | Ayungon I | Liza R. Flores, HT-III |
| 14. Maaslum ES | Maaslum, Ayungon Neg. Or. | Ayungon I | Alma S. Tuco, T-II/TIC |
| 15. Calagcalag ES | Calagcalag, Ayungon Neg. Or. | Ayungon I | Hope A. Jandomon, MT-II/TIC |
| 16. Tambo ES | Tambo, Ayungon Neg. Or. | Ayungon II | Elsie J. Elentorio, HT-III |
| 17. Buenavista ES | Atabay, Ayungon Neg. Or. | Ayungon II | Ameffe D. Ferreron, HT-III |

Tel. Nos: (035) 225-2838 / 225-0667/422-7844 (Division Sup't's Office); (035) 225-1822 (CID); (035) 225-1823 (Legal Section);
 (035) 225-8188 (SGOD); (035) 422-7843 (Cash Section); (035) 422-8511 (Planning Section); (035) 225-6887 (Record's Section);
 (035) 422-6283 (Admin. Section); (035) 422-0287 (Personnel Section); (035) 225-2376 (Guard/Medical/Dental Sections);
 (035) 225-7012 (Educ. Facilities Section); (035) 225-1640 & (035) 225-1640 (Acct. Budget Section); (035) 422-3921 (Supply Section)



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List of Schools without any Documents or with Concerns on Ownership

| Name of School | Location | District | School Head |
|--|--|-----------------|-------------------------------------|
| 1. Amlan NHS-Jugno Campus | Barangay Jugno, Amlan | Amlan | Valerie Lyn L. Clavecillas, TIC |
| 2. Danao ES | Barangay Danao, Bindoy | Bindoy II | Judy V. Carollo, HT-2 |
| 3. Mantahaw ES | Nalundan, Bindoy | Bindoy II | Myrna V. Echica, HT-2 |
| 4. Pangalaycayan ES | Pangalaycayan, Bindoy | Bindoy I | Merlyn S. Rosales, HT-3 |
| 5. Bayog ES | Panubigan, Canlaon City | Canlaon I | Erlinda M. Endrina, ESP-1 |
| 6. Pisong ES | Pisong, La Libertad | La Libertad II | Nora T. Sitones, SP-1 |
| 7. Palay ES | Barangay Candabang, Manjuyod | Manjuyod II | Conie E. Cabugnason, TIC |
| B. Baknit ES | Baknit, San Francisco, Sta. Catalina, Neg. Or. | Sta. Catalina I | Allan Alipan, TIC |
| 9. Jose B. Cardenas MHS (Canlaon City NHS) | Barangay Mabigo, Canlaon City | Canlaon I | Edfel Cabag, 5P-II |
| 10. Masulog HS | (no documents) | Canlaon II | Mario A. Dejito, TIC |
| 11. Jose B. Cardenas MHS-Bayog Extension | (no documents) | Canlaon I | Francisca C. Villosillo, TIC |
| 12. Jose B. Cardenas MHS-Pula Extension | Barangay Pula, Canlaon City | Canlaon I | Evelyn T. Asentista, TIC |
| 13. Apo Island HS | Apo Island, Dauin | Dauin | Merlvena Lou Aranguez, TIC |
| 14. Jimalalud NHS-Tamao Extension | Barangay Pangalwan, Jimalalud, Neg. Or. | Jimalalud | Jun Mark P. Tenorio, TIC |
| 15. Pacuan NHS | (no documents) | La Libertad II | Florencio M. Bartolo, Jr., T-II/TIC |
| 16. Abis ES | (no documents) | Mabinay IV | Maria S. Girasol, SP-I |
| 17. Basak ES | (no documents) | San Jose | Arnulfo R. Quisel, Jr., HT-I |
| 1B. Kaladias ES | (no documents) | Zamboanguita | Jaime B. Gumizad, T-I/TIC |
| 19. Jose Marie Locsin MHS | (no documents) | Zamboanguita | James Rodriguez, T-III/TIC |
| 20. Gregorio Elmaga MHS | (no documents) | Zamboanguita | Floredelie Partosa, T-I/TIC |