



January 8, 2019

Division Memorandum

No. 17 s. of 2019.

**SCHOOL BASED MANAGEMENT (SBM) LEVELS OF PRACTICE 2019 SCHEDULE
& CONDUCT OF SBM CONFERENCE**

TO : ASDSs/CHIEFS SGOD/CID, EPS,
PSDS/Division Coordinators, SEPS, EPS II, Unit Heads,
All Others Concerned

1. As we embark on the full revitalization of School Based Management (SBM) in the division, the field is hereby informed of the conduct of the Assessment of SBM Level of Practice.
2. The activity aims to:
 - a. Determine the level of the SBM practice of the school;
 - b. Provide the school a sound basis on which to establish its plan of action;
 - c. Improve the SBM support system through interventions that the school and other administrative levels of the department may introduce;
 - d. Strengthen the SBM Task Force and make technical assistance readily available to schools and learning centers;
 - e. Determine the effectiveness of SBM practices in the delivery of basic education services; and
 - f. Recognize and award the schools with Level 4 SBM Level of Practice at the Division Level.
3. The following schedule shall be observed:

Activity	Schedule of Implementation	Task Force
School Level Assessment	February- April, 2019	School SBM Task Force
District Level Assessment	May- June, 2019	District SBM Task Force
Division Level Validation	July- October, 2019	Division SBM Task Force
Deliberation of Results	November, 2019	Division SBM Task Force and Core Team
Awarding Ceremonies	December, 2019	

4. As provided in DepEd order No. 44, s. 2016, all Leader Schools who successfully implemented school-to-school partnerships shall be given a rating of 2 for all indicators under the Principle on Leadership and Governance unless so provided by the MOVs, a rating of 3 or 4 may be given.

08 JAN 2019



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5. All schools shall submit their data for their Level of SBM Practices using the attached template during the SBM Conference to be held in nine (9) batches at the 3rd floor conference room, DepEd Negros Oriental Division, Dumaguete City.
6. Participants to the said conference shall be Elementary and Secondary School Heads and Public Schools District Supervisors. Registration fee shall be collected at Php 250.00 each for the lunch, 2 snacks and training materials needed.
7. These are the following schedules for the SBM Conference:

Date	Districts	No. of Participants
January 16, 2019	Canlaon 1	14
	Canlaon 2	15
	La Libertad 1	13
	La Libertad 2	16
	NOHS	2
	Sta. Catalina 3	8
	Training Team	7
January 17, 2019	ALL PSDS	34
	Training Team	7
January 18, 2019	Tayasan 1	14
	Tayasan 2	18
	Ayungon 1	18
	Ayungon 2	18
	Training Team	7
January 28, 2019	Bindoy 1	19
	Bindoy 2	12
	Manjuyod 1	17
	Manjuyod 2	15
	Training Team	7
January 29, 2019	Mabinay 1	17
	Mabinay 2	17
	Mabinay 3	13
	Mabinay 4	18
	Training Team	7
January 30, 2019	Jimalalud	28
	Amlan	14
	San Jose	17
	Sibulan 1	12
	Training Team	7



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January 31, 2019	Sibulan 2	19
	Valencia	25
	Bacong	13
	Siaton 2	12
	Training Team	7
February 1, 2019	Dauin	20
	Zambo	16
	Siaton 1	15
	Siaton 4	14
	Training Team	7
February 6, 2019	Siaton 3	18
	Sta. Catalina 2	19
	Sta. Catalina 4	16
	Sta. Catalina 1	15
	Training Team	7

8. Public Schools District Supervisors (PSDS) are required to bring old colored magazines or newspaper, a pair of scissors and glue during the conference on the 17th January.
9. Please be guided accordingly. This serves as travel order.
10. Travelling, registration fee and other incidental expenses shall be charged against Local/ School MOOE subject to the usual accounting rules and regulations.
11. For widest dissemination and compliance.

WILFREDA D. BONGALOS, Ph.D., CESO V
Schools Division Superintendent

Baseline (2015-2016):	Enrolment	Drop-out Rate (DR)	Completion Rate	Cohort-Survival Rate	NAT MPS/ AVERAGE QUARTERLY EXAMS Result

ELEMENTARY

DROP-OUT RATE

	Drop Outs	Total Enrolment	Rate
SY 2016-2017:			0
SY 2017-2018:			0
SY 2018-2019:	TBA		0

COMPLETION RATE

Grade 1 (5 years ago)	Grade 6 EOSY	Rate
		0
		0
		8

COHORT-SURVIVAL RATE

Grade 1 (5 years ago)	Grade 6 BOSY	Rate
		0
		0
		0

Note: SY 2018- 2019 Drop-out/ Completion / Cohort Survival Rates shall only be accomplished at the end of March to April, 2019.

SECONDARY

DROP-OUT RATE

	Drop Outs	Total Enrolment	Rate
SY 2016-2017:			8
SY 2017-2018:			0
SY 2018-2019:			0

COMPLETION RATE

Grade 7 (5 years ago)	Grade 10 EOSY	Rate
		0
		0
		0

COHORT-SURVIVAL RATE

Grade 7 (5 years ago)	Grade 10 BOSY	Rate
		0
		0
		0

Note: SY 2018- 2019 Drop-out/ Completion / Cohort Survival Rates shall only be accomplished at the end of March to April, 2019.



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(SAMPLE ONLY)

SBM LEVEL OF PRACTICE VALIDATION FORM

SY: 2018 - 2019

School:

District:

Division :

Date of Assessment / Validation :

PART I

A. ACCESS				
School Year	Enrolment	% of Increase Formula: (A-B)/B(100)		Rating & Equivalent Points
Baseline (2015-2016):	242			
SY 2016-2017:	257	15 / 242 (100)	= 6.20	1 - Marginal: At least 3% increase
SY 2017-2018:	350	108 / 242 (100)	= 44.83	2 - Average: At least 5% increase
SY 2018-2019:	305	83 / 242 (100)	= 26.03	3 - High: At least 7% increase
Ave. % of Increase:		25.62	3	High

B. EFFECIENCY				
School Year	Drop-out Rate (DR)	% of Decrease Formula: (A-B)/B(100)		
Baseline (2015-2016):	7.06			
SY 2016-2017:	0.00	-7.06 / 7.06 (100)	= -100.00	1 - Marginal: At least 25% decrease
SY 2017-2018:	0.00	-7.06 / 7.06 (100)	= -100.00	2 - Average: At least 50% decrease
SY 2018-2019:	0.00	-7.06 / 7.06 (100)	= -100.00	3 - High: At least 100% decrease or 0 DO
Ave. % of Decrease:	0.5	-100.00	3	High
School Year	Completion Rate	% of Increase Formula: (A-B)/B(100)		
Baseline (2015-2016):	75			
SY 2016-2017:	97.44	22.4 / 75 (100)	= 29.91	1 - Marginal: At least 5% increase
SY 2017-2018:	72.00	-3 / 75 (100)	= -4.00	2 - Average: At least 7% increase
SY 2018-2019:	100.00	25 / 75 (100)	= 33.33	3 - High: At least 10% increase
Ave. % of Increase:		19.75	3	High
School Year	Cohort-Survival Rate	% of Increase Formula: (A-B)/B(100)		
Baseline (2015-2016):	75			
SY 2016-2017:	97.44	22.4 / 75 (100)	= 29.91	1 - Marginal: At least 5% increase
SY 2017-2018:	72.00	-3 / 75 (100)	= -4.00	2 - Average: At least 7% increase
SY 2018-2019:	100.00	25 / 75 (100)	= 33.33	3 - High: At least 10% increase
Ave. % of Increase:		19.75	3	High
Sub-Total (DR+CR+CSR):		(3 + 3 + 3) / 3		= 3

C. QUALITY				
School Year	NAT MPS/ AVERAGE QUARTERLY EXAMS (Sec)	% of Increase Formula: (A-B)/B(100)		
Baseline (2015-2016):	67			
SY 2016-2017:	65	-2 / 67 (100)	= -2.99	1 - Marginal: At least 2% increase
SY 2017-2018:	81.44	14.4 / 67 (100)	= 21.55	2 - Average: At least 5% increase
SY 2018-2019:	82.62	15.6 / 67 (100)	= 23.31	3 - High: At least 7% increase
Ave. % of Increase:		13.96	3	High

SUMMARY:

CATEGORY	WEIGHT	AVE. RATING x WEIGHT	WEIGHTED RATING
A. ACCESS	45%	3	1.35
B. EFFECIENCY	25%	3	0.75
C. QUALITY	30%	3	0.9
TOTAL	100%		3.000
			Best

Legend:

Good: 0.5 – 1.49
 Better: 1.5 – 2.49
 Best: 2.5 – 3.0

Formula: where

A= Accomplishment
 B= Baseline

Average for Quarterly Exams:

* Add the MPS for the 4 quarters of all sections across grade levels and divide by four to get the average MPS for the School Year.