



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas

SCHOOLS DIVISION OF NEGROS ORIENTAL
www.depednegor.net

March 14, 2019

DIVISION MEMORANDUM

No. 177 s. 2019

TRAINING MANAGEMENT SYSTEM (TMS) ORIENTATION (Batch 2)

To: Assistant Schools Division Superintendents
Chiefs (CID & SGOD)
Division Education Supervisors & Division Coordinators
All Others Concerned

1. The Schools Governance & Operations Division (SGOD) through the Human Resource Development Section (HRDS) in coordination with the Information & Communication Technology Unit and Negros Oriental Division Information System (NODiS) team will be conducting a Training Management System (TMS) Orientation (Batch 2) for Division Office Training Focal persons and staff on March 22-23, 2019 at Hotel Palwa, Dumaguete City, Negros Oriental.
2. Participants to the said activity are training focal persons and staff who are involve in trainings. (Please see attachment for the list of participants).
3. Attendance to this activity will merit one (1) day compensatory overtime credit for non-teaching personnel upon submission od a duly accomplished DTR and accomplishment report.
4. Participants are required to bring the following: laptop, extension wire, soft and hard copy of their approved activity designs for 2019.
5. Food (1 lunch and 2 snacks per day) of participants and venue during the orientation shall be charged against HRTD funds 2019. Travelling & other incidental expenses of the participants shall be charged against Division MOOE and other local funds, subject to the usual accounting and auditing rules and regulations.
6. This serves as **TRAVEL ORDER**.
7. For the information, guidance and strict compliance of all concerned.

WILFREDA D. BONGALOS, Ph.O., CESO V
Schools Division Superintendent

3/15/19

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TRAINING MANAGEMENT SYSTEM (TMS) ORIENTATION (Batch 2)
March 22-23, 2019

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PARTICIPANTS:

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