



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
www.depednegor.net

March 13, 2019

DIVISION MEMORANDUM

No. 169, s. 2019

**SCHEDULE FOR VALIDATION OF DOCUMENTS AND
INTERVIEW OF APPLICANTS FOR THE POSITION OF
EDUCATION PROGRAM SPECIALIST II AND
ADMINISTRATIVE OFFICER IV**

To : OIC – Asst. Schools Division Superintendents
Chief Education Supervisors
Education Program Supervisors/Coordinators
Public Schools District Supervisors/District -In-Charge
Public Elem./Secondary Schools Administrators
Teaching/Non-Teaching Personnel

1. All applicants for the positions of **Education Program Specialist II and Administrative Officer IV** in this Division are hereby informed of the following schedule for validation of the required documents and interviews to be held at the **Division Office Conference Room** to start at **9:00 a.m.**:

- | <u>Position</u> | <u>Schedule</u> |
|--|-------------------------|
| • Administrative Officer IV | - March 20, 2019 |
| • Education Program Specialist II | - March 21, 2019 |

2. They are also required to bring with them the **original copies** of the following documents:

- Certificate of Eligibility/Report of Rating
- Certificate of Outstanding/Meritorious Accomplishments
- Certificate of Trainings/Seminars/Scholarship Grant Attended
- Official Transcript of Records
- Performance Rating (for the last 3 rating period)
- Service Record/Certificate for Employment

3. It is desired that this Memorandum be disseminated to concerned applicants.


WILFREDA D. BONGALOS, Ph.D., CESO V
Schools Division Superintendent

WDB/lani

5 MAR 2019

APPLICANTS FOR ADMINISTRATIVE OFFICER IV

Schedule: March 20, 2019 (Wednesday)

NO.	NAME OF APPLICANT	ADDRESS
1	Arbolado, Vince Aries P.	Brgy. 1, Siaton
2	Bajana, Sheema B.	Pulantubig, Dumaguete City
3	Boco, Noeme J.	Bolocboloc, Sibulan
4	Calumpang, Dafodel M.	Mag-abo, Amlan
5	Chiu, Brenda V.	San Isidro, Bais City
6	Diaz, Jian A.	Brgy. II, Bais City
7	Ege, Shaira Mae P.	Poblacion 2, Siaton
8	Entac, Zusette R.	Tubtubon, Sibulan
9	Huele, Sheila Mae E.	Inalad, Siaton
10	Ledesma, Esmeralda T.	Mabigo, Canlaon City
11	Pachana, Joema R.	Tacloban, Dumaguete City
12	Porcina, Marjorie D.	Brgy. 8, Dumaguete City
13	Villavicencio, Ryan R.	Batinguel, Dumaguete City
14	Villegas, Nelly Gertrudes T.	San Miguel, Bacong

APPLICANTS FOR EDUCATION PROGRAM SPECIALIST II (EPS II)

Schedule: March 21, 2019 (Thursday)

NO.	NAME OF APPLICANT	ADDRESS
1	Alabata, John-John S.	Tandayag, Amlan
2	Bangay, Mary Mundeline C.	Daro, Dumaguete City
3	Boco, Noeme J.	Bolocboloc, Sibulan
4	Mananquil, Lolita R.	Jugno, Amlan
5	Nemenzo, Norlita B.	Masaplod Norte, Dauin
6	Ragas, Jan Kim N.	Mag-abo, Amlan
7	Sunico, Johnpaulie O.	Jugno, Amlan
8	Villavicencio, Ryan R.	Batinguel, Dumaguete City