



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas

SCHOOLS DIVISION OF NEGROS ORIENTAL
www.depednegor.net

019-0801
2 Mar 2019
Sc

March 11, 2019

Division Memorandum
No. 164 s. of 2019.

TEST- RUN OF FORMS/ REPORT GENERATOR & MOCK CONSOLIDATION FOR THE 3RD & 4TH QUARTER SCHOOL & DISTRICT MONITORING, EVALUATION & ADJUSTMENT (SMEA/DsMEA) FOR SY 2018-2019

TO : ASDSs/CHIEFS SGOD/CID, EPS,
PSDS/Division Coordinators, SEPS, EPS II, Unit Heads,
All Others Concerned

1. This office hereby calls for all MEA Administrators in the District (one for Elementary and one for the Secondary) to attend the test- run of forms/ report generator & mock consolidation for the 3RD & 4TH QUARTER SCHOOL & DISTRICT MONITORING, EVALUATION & ADJUSTMENT (SMEA/DSMEA) FOR SY 2018-2019 on March 19, 2019 at the 3rd floor Conference Room, DepEd Division of Negros Oriental, Dumaguete City.
2. All districts must be represented with ICT equipped representatives or at least have the skill to re echo the process of data gathering and consolidation of MEA responses.
3. Travelling, meals and other incidental expenses shall be charged to School MOOE/ Local Funds subject to the usual auditing and accounting rules and regulations.
4. This serves as TRAVEL ORDER.
5. For widest dissemination and immediate compliance.

WILFREDA D. BONGALOS, Ph.D., CESO V
Schools Division Superintendent

Tel. Nos: (035) 225-2638 / 225-0067/422-7844 (Division Supr's Office); (035) 225-1672 (CID); (035) 225-1629 (Legal Section);
(035) 225-8180 (SGOD); (035) 422-7843 (Cash Section); (035) 422-8511 (Planning Section); (035) 225-8087 (Record's Section);
(035) 422-5283 (Admin. Section); (035) 422-0267 (Personnel Section); (035) 226-2378 (Guard/Medical/Dental Sections);
(035) 225-7012 (Educ. Facilities Section); (035) 225-1640 & (035) 225-1640 (Acct. Budget Section); (035) 422-3921 (Supply Section)