



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region VII, Central Visayas  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
www.depednegor.net

March 8, 2019

**DIVISION MEMORANDUM**

No. 163, s. 2019

**DIVISION SEARCH FOR THE BEST SUPREME STUDENT GOVERNMENT (SSG)  
AND SUPREME PUPIL GOVERNMENT (SPG) ORGANIZATION  
FOR THE SCHOOL YEAR 2018-2019**

TO : Assistant Schools Division Superintendents  
Chiefs (CID & SGOD)  
Division Education Supervisors & Division Coordinators  
District Supervisors/District In-Charge  
All Elementary & Secondary School Heads  
All SPG & SSG Advisers  
All Others Concerned

1. In consonance with DepEd Memorandum No. 187, s.2017 re: "Gawad Siklab: Search for Outstanding Supreme Pupil Government and Supreme Student Government," the Division of Negros Oriental announces the conduct of the Division Search for the Best SSG and SPG Organization for the School Year 2018-2019.
2. The search aims to:
  - a. recognize the programs of the SPG and SSG that created impact and addressed the issues and challenges in their schools or communities;
  - b. inspire and encourage student-leaders and teacher-advisers of all public schools nationwide to implement and develop programs/projects that will help their schools and communities; and
  - c. acknowledge and honor the idea of solidarity by recognizing groups instead of individuals.

11 MAR 2019

Tel. Nos. (035)225-2838 / 225-0667/422-7844 (Division Sup's Office), (035) 225-1622 (CID), (035) 225-1623 (Legal Section),  
(035)225-6180 (SGOD), (035) 422-7643 (Cash Section), (035) 422-8511 (Planning Section), (035) 225-8987 (Records Section),  
(035) 422-5283 (Admin. Section), (035) 422-0267 (Personnel Section), (035) 225-2378 (Guard/Medical/Dental Sections),  
(035) 225-7012 (Educ. Facilities Section), (035) 225-1840 (Acct. Budget Section), (035) 422-3921 (Supply Section)



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3. There are two (2) categories for the search: the SSG (secondary) and SPG (elementary). Only one (1) winner will be declared for every category.
4. Anent this, all SSG and SPG organizations must **submit an accomplishment report (see attached enclosure)** to the district SSG/SPG coordinators detailing the following:
  - a. Essay detailing the following:
    - i. Description of the mandated programs, projects and/or activities (PPAs) implemented in the SY 2018-2019 that reflects the core values of DepEd: Maka-Diyos, Maka-Tao, Makakalikasan, and Makabansa
    - ii. Who are the beneficiaries and how many are they?
    - iii. How does the PPAs address the problem of the school/community?
    - iv. Who are the stakeholders and what is the impact of the PPAs to them?
    - v. Who were included in the team and how were they able to fund the PPAs?
  - b. Photo Documentation;
  - c. List of Officers (SY 2018-2019); and
  - d. Financial Reports

5. Please be guided by the schedule below:

March 15, 2019 – deadline of the submission of the accomplishment report to the district coordinator

March 18, 2019 – screening of the submitted reports at the District Level by the District Screening Committee

March 19, 2019 – deadline of the submission of ALL accomplishment reports (submitted by the SSG/SPG Advisers) AND nominations at the Division Level through the Youth Formation Program

March 21-27 – validation of nominations by the Project Development Officers



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6. Softcopies of the reports must be emailed to [negor.youthformation@gmail.com](mailto:negor.youthformation@gmail.com) with the Subject Title:
  - a. For SSG: Name of District, Best SSG Nomination and Accomplishment Reports SY 2018-2019
  - b. For SPG: Name of District, Best SPG Nomination and Accomplishment Reports SPG SY 2018-2019
7. The criteria for judging for both categories are as follows:
  - a. Impact of the Projects – 30%
  - b. Teamwork on Implementing Projects – 25%
  - c. Creativity and Innovation – 25%
  - d. Effective Use of Resources – 20%
8. For the information, guidance and compliance of all concerned.

WILFREDA D. BONGALOS, Ph. D., CESO V  
Schools Division Superintendent  
3/11/19



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Enclosure: Template for Accomplishment Report

Republic of the Philippines  
Province of Negros Oriental  
Municipality of \_\_\_\_\_  
(Name of School)  
**Supreme Student/Pupil Government**

**ACCOMPLISHMENT REPORT**  
**for SY 2018-2019**

**I. Overview of the Project**

Name of Project: \_\_\_\_\_  
PPA No.: \_\_\_\_\_ Core Value(s): \_\_\_\_\_

- A brief description of the mandated programs, projects and/or activities (PPAs) implemented in the SY 2018-2019 that reflects the core values of DepEd: Maka-Diyos, Maka-Tao, Makakalikasan, and Makabansa
- Who are the beneficiaries and how many are they?
- How does the PPAs address the problem of the school/community?
- Who are the stakeholders and what is the impact of the PPAs to them?
- Who were included in the team and how were they able to fund the PPAs?

**II. Photo Documentation**

- Insert project photo documentation here

**III. List of Officers**

- Start with the President

**IV. Financial Report**

Cash In (specify source of funds)	Php	xxx
Cash Out (specify disbursements)		xxx
Cash Balance, as of (date of submission)	Php	xxx

Prepared by:

Reviewed by:

Approved:

\_\_\_\_\_  
SSG/SPG President

\_\_\_\_\_  
SSG/SPG Adviser

\_\_\_\_\_  
School Head