



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region VII, Central Visayas  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
www.depednegor.net

February 26, 2019

**DIVISION MEMORANDUM**

No. 130, s. 2019

**TO :** Assistant Schools Division Superintendents  
Chiefs (CID & SGOD)  
Division Education Supervisors & Division Coordinators  
District Supervisors/District In-Charge  
All Elementary & Secondary School Heads  
All SPG & SSG Advisers  
All Others Concerned

**SUBJECT :** **DISTRICT FEDERATED SSG/SPG ELECTION SY 2019-2020 GENERAL GUIDELINES**

**DATE :** Feb. 28 – Mar. 4, 2019

1. The District Federated Supreme Student Government (DFSSG) and District Federated Supreme Pupil Government (DFSPG) shall consist of the following positions which shall be elected by the majority (50% + 1) of the District Federated SPG Presidents, and SSG Presidents and SSG Vice Presidents, to wit:

**President**

**Vice-President**

**Secretary**

**Treasurer**

**Auditor**

**Public Information Officer (1 per District)**

**Peace Officer**

2. Each qualified candidate shall be given 3-5 minutes to present his/her statement of purpose and platforms during the *miting de avance* which will be conducted prior to the election proper as facilitated by the District COMELEC.
3. All student participants will be provided 1 official ballot to cast their votes in the polling station.
4. After all the students have cast their votes, the District COMELEC will begin to count and tally the ballots.
5. The District COMELEC shall proclaim officially the winners of the election. The oath taking of newly-elected DFSSG and DFSPG Officers shall follow.



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6. Candidates are not allowed to be part of the COMELEC.
7. Upon the proposal of the members of the District COMELEC with the recommendation of the SPG/SSG COMELEC Chairperson, additional guidelines may be issued provided that such are consistent with the **DepEd Order No. 47, s.2014** "Constitution and By-laws of the Supreme Pupil Government and Supreme Student Government in Elementary and Secondary Schools" and **DepEd Order No. 11, s.2016** "Additional Guidelines to DepEd Order No. 47, s. 2014" to ensure a fair and successful conduct of the elections.
8. For the information, guidance and compliance of all concerned.

For the Schools Division Superintendent:

  
**NILITA L. RAGAY, Ed.D.**

OIC-Office of the Asst. Schools Division Superintendent

Office In-Charge 