



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas

SCHOOLS DIVISION OF NEGROS ORIENTAL

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Minutes of the Pre-Bid Conference

CY 2020 Basic Education Facilities Funds (BEFF) Repair of
Classrooms and Electrification Program Early
Procurement Activities (EPA)

Date: November 27, 2019 (Wednesday), 10:00 AM

Venue: 2nd floor Conference Room DepEd, Division of Negros Oriental, Dumaguete City

Prayer: Esterlina Paragoso, Jr., BAC Member

Roll Call: Dauzeen Luzmarie M. Mercado, BAC Secretariat Member

Present: (See attached Attendance Sheet)

A. Preliminaries

The Chairperson of the Bids and Awards Committee, Dr. Fay C. Luarez, declared a quorum called the meeting into order.

B. Business Matters

1. Discussion on the importance of Pre Bid Conference

The BAC Chairperson, Dr. Fay C. Luarez discussed on the importance of the Pre bid Conference. She cited section 22 of RA 9184 mandating Pre-bid conference, and emphasized on the importance of the meeting for both the BAC and the bidders so that clarifications can be made. She told the bidders to carefully check the requirements as stated in the bidding documents as lack or omission of any can lead to disqualification. She gave as an example the submission of both the technical and financial CDs. A concern was raised by one of the contractors regarding the CDs to be submitted if the BAC will allow the contractors to submit a USB instead of CDs, because at times the CDs won't run. The BAC said that we can't do away with the CDs because that is clear in the law. Along that line agreed the body agreed that aside from the CDs, the contractors may also bring a USB containing the financial and technical specifications so that if there are problems in the running of their CDs, this can be validated through a copy in their USB. Moreover, the BAC Chairperson also notified the bidders that in this case Notice of Award (NOA) can only be released to the winning contractor upon the issuance of the SARO. Engr. Lajato asked if the BAC allows a contractor's risk contract, meaning they will start the project without the Notice of Award yet. His reason is anchored on the apprehension of the allowable working calendar days of the project since these projects are already under the cash based budgeting. He said that they might run out of time if in case the SARO will be delayed, effecting delay also in their work. The Chairperson consulted the body regarding the point raised. According to BAC Vice-Chairperson, Dr. Rachel Picardal that we can always ask for extension justifying on the reason that the cause of the delay is because of the delay in the issuance of the SARO. She said that the Central Office will understand in case the SARO will be released late. BAC Chairperson, Dr. Fay C. Luarez, said that we will just follow what is in the rules and not take such risk. This would both protect the BAC and the contractors as well. She also mentioned to the bidders the



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risk of price hike in case the release of the SARO will be delayed. She referred this issue to Engr. Philip Tubog, BAC TWG. Engr. Tubog mentioned that their Bid Security is for four months. Engr. He also added the need for the conduct of site inspection which must be signed by the School Head and also the affidavit of site inspection notarized by a lawyer. Engr. Tubog also took the opportunity to discuss a short background in the implementation of the Electrification Program. He mentioned that this project is an upgrade electrification in schools and which would require the provision of transformer and service wires among others. He also added that in the implementation of this project, there is a need to coordinate with NORECO, and the Local Government Unit concerned for the permits and fees.

The BAC Chairperson furthermore reminded the bidders to list all their ongoing projects because these will be a deduction to their NFCC. She informed all the bidders that the purchase of the bidding documents is per lot. Moreover, she told the bidders to communicate with Engr. Tubog regarding the specific completion period of this project. Lastly, she informed the body that the minutes of the meeting shall be posted in the Philgeps and in the DepEd Website five days after the Pre Bid Conference.

2. Reading of the ABC, Item Description and Schedule of the Opening of Bids

a. The Approved Budget for the Contract - CY 2020 Basic Education Facilities Fund (BEFF) Repair of Classrooms Program Early Procurement Activities (EPA)- Forty Million Five Hundred Ninety-Seven Thousand Five Hundred Ninety-Four and 97/100 Pesos (Php 40,597,594.97)

- Lot 1- Iniban Elem School- Ayungon- One Million Nine Hundred Forty-One Thousand Nine Hundred Fifty-Three and 45/100 Pesos (Php 1,941,953.45)
- Lot 2- Masulog Elem. School, Canlaon- Eight Million Three Hundred Thirty Thousand Seven Hundred Fifty-Seven and 05/100 Pesos (Php 8,330,757.05)
- Lot 3- Campuyo Elem. School- Manjuyod- Four Million Four Hundred Twenty Thousand Three Hundred Forty-One and 39/100 Pesos (Php 4,420,341.39)
- Lot 4- Aurelio Ibero MES (Jugno ES), Amlan- One Million Nine Hundred Sixty-One Thousand Eight Hundred Eighty-Six and 26/100 Pesos (Php 1,961,886.26)
- Lot 5- Amlan National High School, Amlan- Six Million Two Hundred Three Thousand Five Hundred Twelve and 92/100 (Php 6,203,512.92)
- Lot 6- Lumbangan Elementary School, Mabinay- Six Million Five Hundred Fifty-Two Thousand Two Hundred Twenty-Two and 82/100 Pesos (Php 6,552,222.82)
- Lot 7- Escaguit Elem. School, Sibulan- One Million Four Hundred Sixty-Three Thousand Seven and 27/100 Pesos (Php 1,463,007.27)
- Lot 8- Bantolinao Elem. School, Siaton- One Million Seven Hundred Thirty-One Thousand Two Hundred Fifty-Four and 33/100 Pesos (Php 1,731,254.33)
- Lot 9- Lico-Lico Elem. School, Siaton- Two Million Seven Hundred Four Thousand Six Hundred Eight and 32/100 Pesos (Php 2,704,608.32)
- Lot 10- Palayuhan Elem. School, Siaton- One Million Eight Hundred Fifty-Six Thousand Seven Hundred Seventy-Four and 55/100 Pesos (Php 1,856,774.55)

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- Lot 11- Kaladias Elem. School, Zamboanguita- Three Million Four Hundred Thirty-One Thousand Two Hundred Seventy-Six and 61/100 (Php 3,431,276.61)
- b. The Approved Budget for the Contract- CY 2020 Basic Education Facilities Fund (BEFF) Electrification Program Early Procurement Activities (EPA)- Three Million Eight Hundred Ninety-Three Thousand One Hundred and 62/100 Pesos (Php 3,893,100.62)
 - Lot 1
 - Ayungon National High School, Ayungon- Three Million One Hundred Seventy-One Thousand Six Hundred Eighty-Four and 86/100 Pesos (Php 3,171,684.86)
 - San Jose Provincial High School, San Jose- Seven Hundred Twenty-One Thousand Four Hundred Fifteen and 76/100 Pesos (Php 721,415.76)

Schedule of the Opening of Bids

- December 9, 2019, 10:00 AM

C. Issues/Concerns/Queries

- The BAC Chairperson asked if there were clarifications or questions from the body.
- There being none, BAC Member, Ms. Dae Habalo moved to adjourn the meeting which was seconded by BAC Member Carmelita A. Alcala.

D. Adjournment

The Pre-Bid Conference was adjourned at 11:30 AM.

Prepared by:

for: Karla P. Antonio
KARLA P. ANTONIO
Head, BAC Secretariat
EPS II

Certified True and Correct:

Fay C. Luarez
FAY C. LUAREZ, Ed.D., Ph.D. TM
Chair, Bids and Awards Committee
OIC-ASDS



ATTENDANCE SHEET

CY 2020 BASIC EDUCATION FACILITIES FUNDS (BEFF) REPAIR OF CLASSROOMS AND ELECTRIFICATION PROGRAM EARLY PROCUREMENT ACTIVITIES (EPA) SCHEDULE

Name	Contact Number	Company Name	E-mail add	Signature
EVELYN D. PACAÑA	725-0887	GSP		
PRECIOUS JOY GENDERA	09052848129	KASM		
ANDY D. FORMACION	09388103888	MICKO-ISA		
ORLAND JAY BATHIQUEP	0936-216-3219	TRIBATA		
AMABEL A. HERRERA		D.O.		
HENRY DALAHAN		DO		
Danzon Mercado	09161647193	DO		
PHILIP C. TUBOG		D.O.		
Dae P. Habao	0927134025	D.I.		
LEONIDES C. VIMBAK		D.O.		
MARX LEE T. BADON		D.O.		
JUVIET J. TURLA	0970 548 2837	Div- Office		
ESTERLINA B. PARACOD		"		
RACHEL B. PICAROKLED.D.		"		
FAYE C. LUAREZ, PH.D		"		
Lajato, Emmanuelle		TRINITY		