



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
www.depednegor.net

October 30, 2019


UNNUMBERED MEMORANDUM

TO : CHIEFS, CID & SGOD
DEPSs/ SEPSs/ EPSs/ Section Heads
District Supervisors/ District In-Charge
Public Elementary School Heads
All Others Concerned

SUBJECT : ATTENDANCE TO SELECTED USHERS /USHERETTES FOR THE
MOVIE PREMIER AND TURNING OVER

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1. *You are hereby directed to attend the Movie Premier and Turning Over to assist and guide the guests during the event on November 5, 2019 Tuesday, at Southview Hotel, Dumaguete City.*
 2. *Please come at 7:00 a.m. to familiarize the arrangement of the venue. Wear your new attire(tangerine)and black shoes. (Refer to the attached list of ushers/usherettes.)*
 3. *Transportation and other incidental expenses are chargeable against local funds/MOOE/ other sources of funds subject to the usual accounting and auditing rules and regulations.*
 4. *This Memorandum serves as Travel Order.*
 5. *Immediate dissemination of and compliance with this Memorandum is directed.*

For the Schools Division Superintendent:


FAY C. LUAREZ, Ed.D., Ph.D. T.M.
OIC-Assistant Schools Division Superintendent
Office In-Charge

9
30 OCT 2019



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LIST OF USHERS AND USHERETTES

1. **MS. RAFONZEL PIS-AN**-----**SIBULAN DISTRICT**
2. **MS. MARIAN B. ESPINOSA, Ed.D.**-----**SIBULAN DISTRICT**
3. **MR. JONATHAN BAYATON**-----**SAN JOSE DISTRICT**
4. **MR. MANSUETO RETES**-----**SAN JOSE DISTRICT**
5. **MS. MERVENA ARRANGUEZ**-----**DAUIN DISTRICT**