



April 3, 2019

DIVISION MEMORANDUM

No. 230 s. 2019

**REQUIREMENTS IN THE APPLICATION FOR ACCREDITATION AS ASSESSMENT
CENTER OF THE SENIOR HIGH SCHOOLS UNDER TVL TRACK**

To : Asst. Schools Division Superintendents
Chiefs, CID & SGOD
Division Education Program Supervisors/Division Coordinators
Public Schools District Supervisors/District-In-Charge
School Heads
All Others Concerned

1. This office through the Curriculum Implementation Division (CID) disseminates the Regional Memorandum No. 137 s. 2019 and the attached communication from Dir. Toni June A. Tamayo, CESO III, Regional Director, Technical Education and Skills Development Authority 7 (TESDA7), recommending if possible, for Senior High Schools to apply for accreditation as Assessment Center.
2. For more details, please refer to the attached communication.
3. Immediate dissemination of this Memorandum to all concerned is desired.

WILFREDA D. BONGALOS, Ph. D. CESO V
Schools Division Superintendent

10 APR 2019



REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
REHIYON VII, GITNANG VISAYAS
REGION VII, CENTRAL VISAYAS
Sudlon, Lahug, Cebu City



MAR 11 2019

REGIONAL MEMORANDUM
No. 0137 s. 2019

REQUIREMENTS IN THE APPLICATION FOR ACCREDITATION AS ASSESSMENT CENTER OF THE SENIOR HIGH SCHOOLS UNDER TVL TRACK

To: Schools Division Superintendents

1. Attached is a letter from Dir. **TONI JUNE A. TAMAYO, CESO III**, Regional Director, Technical Education and Skills Development Authority 7 (TESDA7), recommending if possible, for Senior High Schools to apply for accreditation as Assessment Center.
2. For more details, refer to the attached communication.
3. Immediate dissemination of this Memorandum is desired.

Juliet A. Jeruta
JULIET A. JERUTA, Ph.D., CESO IV
Director IV

MAJ/STH/rw
CUMO'19

Office of the Director (ORDir), Tel. Nos.: (032) 231-1433; 231-1309; 414-7199; 414-7325. Office of the Assistant Director, Tel. No.: (032) 255-4542
Field Technical Assistance Division (FTAD), Tel. Nos.: (032) 414-7324 Curriculum Learning Management Division (CLMD), Tel. Nos.: (032) 414-7323
Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071 Human Resource Development Division (HRDD), Tel. No.: (032) 255-3239
Education Support Services Division (ESSD), Tel. No.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030,
414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7360; 414-7322, 414-4367
Finance Division, Tel. Nos.: (032) 256-2375; 233-8061; 414-7321

"EPL 2015: Karapatan ng Lahat, Panangalan ng Lahat"



TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY

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Falah ng Integridad, Serbisyo ng Dekalidad, KaugapaysuPag-unlad



March 4, 2019

Juliet A. Jeruta, Ph.D., CESO IV
Regional Director
Department of Education
Region VII, Cebu City

Dear Dir. Jeruta:

Greetings!

This pertains to the Assessment of the Senior High Schools under the TVL track that are being conducted in Assessment Venues (DAVs).

It has been observed that there are schools requesting for assessment using their schools as Assessment Venues which are not yet qualified as a Designated Assessment Venue (DAV). DAV is a facility appropriately equipped and designated by the Assessment Center where assessment may take place.

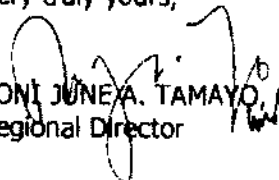
Section 9 of TESDA Circular No. 15 series of 2015 re Guidelines on Assessment and Certification under the Philippine TVET Competency Assessment and Certification System (PTCACS) stipulates that "Accredited Assessment Centers may establish linkages with relevant companies or enterprises for the conduct of workplace or on-site assessment as well as public and private training institutions with "With Training Regulation (WTR)-registered" programs as assessment venues for the purpose of assessing their graduating students/trainees. These arrangement shall however, be officially approved by the TESDA Provincial Office."

In view of the above, we have advised our Provincial Offices to strictly adhere to such provision unless the school or the training center has a WTR-registered program that would qualify them as Designated Assessment Venue.

For the safety and convenience of the Senior High School students who are interested to undergo assessment, may we recommend, if possible, for the schools to apply for accreditation as Assessment Center. Attached is a list of requirements for reference.

Thank you very much and warm regards.

Very truly yours,


TONI JUNE A. TAMAYO, CESO III
Regional Director



**CHECKLIST OF REQUIREMENTS
COMPETENCY ASSESSMENT CENTER**

1.	Letter of Intent
2.	Copy of SEC Registration or equivalent (CDA- registered, R.A., except Sole Proprietorship)
3.	Financial Statement (Latest audited) <ul style="list-style-type: none">• For New Company: Paid up capital required by the SEC• For Existing: Latest Audited by a third party
4.	Business Permit (Current and valid)
5.	Fire Safety Certificate (Current and valid)
6.	BIR Registration (Valid)
7.	Company Profile
8.	Organizational Structure
9.	Staff Complement and Profile
10.	Building lay-out/floor plan/shop lay-out
11.	Self-Assessment Checklist (TESDA-OP-CO-03-F03)
12.	List of complete facilities, tools, equipment, and materials appropriate to the qualification/ applied for (identified in the CATs)
13.	Location map
14.	Lease Contract/Proof of Ownership of the location/premises of the Assessment Center
15.	Checklist of tools, equipment, supplies and materials, and facilities (TESDA-OP-CO-03-F04)