



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
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DepEd Region VII
 OFFICE OF THE SUPERINTENDENT
 01920188
 24 JAN 2019
 REGIONS SECTION

TRAVEL ORDER
 NO. 92, s. 2019

Date : January 23, 2019

TO : **PHILIP C. TUBOG** **WENDY L BALDAZANO**
 Division Engineer III DepEd Project Engineer II

CESAR B. FERNANDEZ **MONICA P. ABADINES**
 DepEd Project Engineer II DepEd Project Engineer II

OFFICE : Education Facilities Section

PURPOSE : 3-Day Working on the Preparation of the Budget Proposal for
 CY 2020 Basic Educational Facilities Fund (BEFF)

DATE OF TRAVEL : February 14 – 18, 2019

VENUE/PLACE : Subic Bay Travelers Hotel Corner Aguinaldo and Raymundo Streets,
 Subic, Zambales

ALLOWED/CHARGED TO: (Division MOOE funds subject to the usual accounting and auditing rules and regulations)

- _____ : Registration/Transportation and other expenses
- _____ : Transportation
- _____ : Per Diems
- _____ : On official time/business only
- X : Transportation/per diem & other incidental expenses

WILFREDA D. BONGALOS, Ph. D., CESO V
 Schools Division Superintendent



Republika ng Pilipinas

Kagawaran ng Edukasyon

Department of Education - Philippines

Office Memorandum No. 0019-2019

MEMORANDUM

06 January 2019

**To: Regional Directors
School Division Superintendents
Regional/Division Engineers
DepEd Project Engineers/Architects
All Others Concerned**

Subject: 3-DAY WORKSHOP ON THE PREPARATION OF THE BUDGET PROPOSAL FOR CY 2020 BASIC EDUCATIONAL FACILITIES FUND (BEFF) PROGRAMS AND PROJECTS

The Education Facilities Division (EFD) will conduct a 3-Day Workshop on the preparation of the Budget Proposal for CY 2020 Basic Educational Facilities Fund (BEFF) Programs and Projects on 14-18 January 2019. Schedule of travel time to be held at Subic Bay Travlers Hotel corner Acropolis and Raymond Streets, Subic, Zambales.

The workshop aims to discuss the composition of the budget proposal for BEFF 2020 and prepare the necessary Program of Works for the implementation of various BEFF programs and projects.

The participants are DepEd Engineers, Architects and selected staff of Regional Offices. Traveling expenses of DepEd Project Engineers and BEFF O/A staff shall be charged against BEFF EAO CY 2018 Funds, and Regional and Division Engineers shall be charged against their local Funds, subject to the usual auditing and accounting rules and regulations. Attached is the details of the program of works in Annex A and list of participants in Appendix B.

For dissemination and compliance.


ALAIN DEL B. PASCUA
Undersecretary

Office of the Undersecretary for Administration

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