

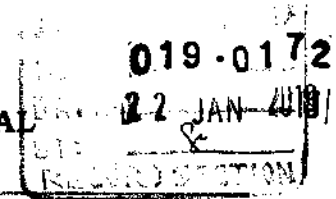
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Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas

SCHOOLS DIVISION OF NEGROS ORIENTAL

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January 21, 2019

MEMORANDUM TO:

DR. VILMA S. SUMAGAYSAY
Public Schools District Supervisor
Mabinay District 1

1. You are hereby directed to attend the 2018 Regional Year-end Program Implementation Review (PIR) – Reporting on the Indigenous Peoples Education (IPEd) Program on January 30-31, 2019 at NEAP-National Capital Region (NCR), 15 Cepeda St., Marikina City.
2. Travel expenses shall be charged to 2019 local MOOE subject to the usual accounting and auditing rules and regulations.
3. For your guidance and compliance.

WILFREDA D. BONGALOS, Ph. D. CESO V
Schools Division Superintendent *WDB*



Republic of the Philippines
Department of Education

377167

DM-CI -2019 - 006

MEMORANDUM

TO : **REGIONAL DIRECTORS OF REGIONS I, II, III, CAR, IV-A, MIMAROPA, V, VI, VII, VIII, IX, X, XI, XII, and XIII**

REGIONAL SECRETARY OF DepEd - ARMM

FROM : *Lorna Dig Dino*
LORNA DIG DINO, Ph.D.
Undersecretary for Curriculum and Instruction

SUBJECT : **2018 Regional Year-end Program Implementation Review (PIR) - Reporting on the Indigenous Peoples Education (IPEd) Program**

DATE : **January 13, 2019**

1. This refers to the conduct of the subject activity on January 21-February 1, 2019 at NEAP-National Capital Region (NCR), 15 Cepeda St., Marikina City.
2. This activity which covers five batches of two days each, shall be a venue for the Indigenous Peoples Education Office (IPsEO), and Regional and Division IPEd Focal Persons to discuss the following:
 - a. assessment of IPEd Program implementation for 2018;
 - b. long-term program directions in the light of the national directions set by the Central Office, and the results of the summits and congresses held in 2018;
 - c. program thematic focus areas and priorities for 2019 relative to the context of each region and division; and,
 - d. preparation of the expenditure matrix to be uploaded into the PMIS and other fund management concerns (i.e., 2018 continuing funds, 2018 reenacted budget).
3. The discussions on program priorities for 2019 shall be an input in the making of the expenditure matrix by all divisions and regions for their respective IPEd Program Support Funds (PSF) for 2019. Hands-on technical assistance shall be provided to ensure that WFPs meet the requirements of the Program Management Information System (PMIS) and are properly formulated relative to the reenacted 2018 budget and other considerations. The making of the expenditure matrix by all regions and divisions is a crucial requirement for program management of the IPEd Program and shall be the focus for one whole day of the activity duration.

4. The Regional and Division IPEd Focal Persons are requested to prepare the required information, reports, and documents based on the list in Attachment 1 as pre-work for the conference. This is to ensure that the needed data and other information for the technical discussions are readily available. All IPEd Focal Persons are expected to bring the duly accomplished forms (both the original and electronic copy) to the conference.
5. The schedules of the five PIR batches are as follows (*please see Attachment 2 for the list of participants*):

Batch	Regions/Divisions	Arrival	Activity proper	Departure
1	X, XI and XIII	Jan. 20	Jan. 21-22	Jan. 23
2	I, IX, XII, and ARMM	Jan. 22	Jan. 23-24	Jan. 25
3	III, IVA, V	Jan. 24	Jan. 25-26	Jan. 27
4	II, VIII, CAR (specified divisions)	Jan. 27	Jan. 28-29	Jan. 30
5	Regions VI, VII, MIMAROPA, CAR (RO and specified divisions)	Jan. 29	Jan. 30-31	Feb. 1

6. The participants are requested to observe the following:
 - Selected IPEd focal persons per batch shall attend a half-day preparatory meeting which starts at 2:00 pm on the arrival date; snacks shall be the first meal (*please see Attachment 2 with the list of participants and schedules*).
 - Other participants per batch are expected to arrive at the venue in the afternoon of the arrival date - first meal shall be dinner of the same day; last meal is breakfast of the departure date. Please take note that only one (1) slot is allotted per regional office (for the Primary Focal Persons) and one (1) slot is allotted per division (for the Primary Focal Person) unless otherwise specified in Attachment 2.
 - In preparing your travel authority, please consider the required travel time to reach the venue to ensure that you **arrive on time for the start of the activity and leave the venue on the departure date.** It has been observed in past activities that some focal persons either arrive late and/or leave earlier than what is prescribed in the program. Please refer to Attachment 3 for the Activity Design, **the submission of at least a draft expenditure matrix is a required output to facilitate the processing of the IPEd PSF.**
 - All participants are strongly encouraged to bring their own laptop and extension cord which are needed for the hands-on session on the making of an expenditure matrix.

- Please confirm your participation through the link sent to your individual e-mails.
7. Travel expenses of participants shall be charged to/reimbursed from their respective 2018 IPed Continuing Funds (if the Region/Division has unutilized 2018 IPed PSF) or 2019 local MOOE subject to the usual accounting and auditing rules and regulations. For the incoming focal person of Nueva Viscaya, accommodation expenses shall be charged to 2018 IPed Continuing Funds (if the Division has unutilized 2018 IPed PSF) or 2019 Division local MOOE subject to the usual accounting and auditing rules and regulations.
 8. For DepEd-ARMM and participants from DepEd Central Office, travel expenses shall be charged to/reimbursed from the FY 2018 Indigenous Peoples Education Program Continuing Funds.
 9. All who travel or render services during the conduct of the subject activity which may fall on weekends, holidays/special non-working holidays, are entitled to avail Compensatory Time Off (CTO) in accordance with the Civil Service Commission (CSC) and the Department of Budget (DBM) and Management Joint Circular No. 1, s. 2015 (3.2 and 4.8) entitled Policies and Guidelines on Overtime Services and Overtime Pay for Government Employees.
 10. For clarifications and logistical concerns, please contact Ms. Jerryl Marie Galingan of the DepEd – Indigenous Peoples Education Office (IPsEO) at telephone number (02) 633-7212, mobile 0977-842-1007 or email address ipseo@deped.gov.ph.
 11. For your appropriate action.

ATTACHMENT 2

**2018 Regional Year-end Program Implementation Review (PIR) – Reporting
on the Indigenous Peoples Education (IPEd) Program**

NEAP-National Capital Region (NCR), Marikina City

Batch 1- January 21-22, 2019

Batch 2- January 23-24, 2019

Batch 3 - January 25-26, 2019

Batch 4 - January 28-29, 2019

Batch 5 - January 30-31, 2019

A. Participants of the preparatory meeting and expected dates of arrival

Batch	Focal Persons	Arrival
1	<p>Region X</p> <ul style="list-style-type: none"> • Josephine Valledor, Region X IPEd Focal Person • Edwin Gurrea, IPEd Focal Person, Division of Bukidnon <p>Region XI</p> <ul style="list-style-type: none"> • Manuel Valiejo, Region XI IPEd Focal Person • Alma Tac-on, IPEd Focal Person, Division of Davao City <p>Region XIII</p> <ul style="list-style-type: none"> • Noel Monton, IPEd Focal Person, Division of Bayugan City 	Jan. 20, 1:00 pm
2	<p>Region I</p> <ul style="list-style-type: none"> • Rica Perez, Region I IPEd Focal Person • Mario Paneda, IPEd Focal Person, Division of La Union <p>Region IX</p> <ul style="list-style-type: none"> • Sonia Gonzales, Region IX IPEd Focal Person • Florencio Caballero, IPEd Focal Person, Division of Zamboanga del Sur <p>Region XII</p> <ul style="list-style-type: none"> • Johnny Sumugat, Region XII IPEd Focal Person • Melchor Maguan, Division of Sarangani 	Jan. 22, 1:00 pm
3	<p>Region III</p> <ul style="list-style-type: none"> • Arnold Montemayor, Region III IPEd Focal Person • Roel Bondoc, IPEd Focal Person, Division of Pampanga <p>Region IV-A</p> <ul style="list-style-type: none"> • Alona Encinarez, Region IVA IPEd Focal Person • Rosemarie Blando, IPEd Focal Person, Division of Rizal 	Jan. 24, 1:00 pm

Batch	Focal Persons	Arrival
	Region V <ul style="list-style-type: none"> • Francisco Bulalacao, Region V IPEd Focal Person • Pedro Pelonio, Division of Camarines Sur 	
4	Region II <ul style="list-style-type: none"> • James Pamittan, Region II IPEd Focal Person • Chelo Tangan, IPEd Focal Person, Division of Tuguegarao Region VIII <ul style="list-style-type: none"> • Rose Guino, Region VIII IPEd Focal Person • Roque Vallejos 	Jan. 27, 1:00 pm
5	Region VI <ul style="list-style-type: none"> • Elena Gonzaga, Region VI IPEd Focal Person • Angel Payo, IPEd Focal Person, Division of Capiz Region VII <ul style="list-style-type: none"> • Marilyn Miranda, Region VII IPEd Focal Person • Jupiter Maboloc, IPEd Focal Person, Division of Bohol MIMAROPA <ul style="list-style-type: none"> • Eligio Jacob, MIMAROPA IPEd Focal Person • Jesus Pagliawan, IPEd Focal Person, Division of Palawan CAR <ul style="list-style-type: none"> • Carmel Meris, CAR IPEd Focal Person 	Jan. 29, 1:00 pm

B. Participants of the activity

Region	Division	Participants
January 21-22, 2019		
Region X	Regional Office	Josephine Valledor
	Bukidnon SDO	Edwin Gurrea
	Camiguin SDO	Iris Kho
	Cagayan de Oro SDO	Romeo Tambeling
	El Salvador City SDO	Aster Gallega
	Gingoog City SDO	Landy Mandahinog
	Iligan City SDO	Ernesto Perez

	Lanao del Norte SDO	Angelito Barazona
	Malaybalay City SDO	Josie Zamora
	Misamis Occidental SDO	Patricia Gloria Iman
	Misamis Oriental SDO	Marcel Tagalogon
	Oroquieta City SDO	Maria Joy Agot
	Ozamiz City SDO	Juliet Tagapan
	Tangub City SDO	Roger DuhayLungsod
	Valencia City SDO	Zaldy Ampong
Region XI	Regional Office	Manuel Vallejo
	Tagum City SDO	Hermogina G. Bonga
	Panabo City SDO	Estrella Maputol
	Mati City SDO	Rizza Padilla
	Digos City SDO	Peter Jason Senarillos
	IGACOS SDO	Jeffrey C. Langga
	Davao Oriental SDO	Joselito Dapitanon
	Davao del Sur SDO	Herman Aldous Bodikey Jr
	Davao del Norte SDO	Reynaly Santos
	Davao City SDO	Alma Tacon
	Davao Occidental SDO	Jhoniel Reasonable
	Compostela Valley SDO	Hilda Opeña
Region XIII	Regional Office	Elizabeth Ysulan
	Agusan del Norte SDO	Junaline Mores
	Agusan del Sur SDO	Vicente Pasquito
	Bayugan City SDO	Noel Monton
	Bislig City SDO	Ardalita Caomate
	Butuan City SDO	Ana Marie Ceniza
	Cabadbaran City	Dores Claro
	Surigao del Norte	Analiza Libago
	Surigao del Sur	Danilo Alcantara
January 23-24, 2019		
Region I	Regional Office	Rica Perez
	Candon City SDO	Pacita Basabas
	Ilocos Norte SDO	Epifanio Rico
	Ilocos Sur SDO	Maribeth Magpali
	La Union SDO	Mario Paneda
	Pangasinan I SDO	Cielito Fe Angeles
	Pangasinan II SDO	Jerome Paras

Region IX	Regional Office	Sonia Gonzales
	Dapitan City SDO	Florence Gallemit
	Dipolog City SDO	Jovencia Samante
	Isabela City SDO	Nuayme Enriquez
	Pagadian City SDO	Serapion Cabatingan
	Zamboanga City SDO	Allan Garcia
	Zamboanga del Norte SDO	Evelyn Labad
	Zamboanga del Sur SDO	Florencio Caballero
	Zamboanga Sibugay SDO	Rose Marie Diocares
Region XII	Regional Office	Johnny Sumugat
	Sarangani SDO	Melchor Maguan
	Cotabato City SDO	Junaidy Kamid
	Kidapawan City SDO	Alma Belarmino
	Cotabato Province SDO	Marilou Mangansakan
	Sultan Kudarat SDO	Benjie Unday
	General Santos City SDO	Hanena Epiño
	South Cotabato SDO	Hermie Jarra
	Koronadal City SDO	Señorita Tony
	Tacurong City SDO	Jesus de Gracia
ARMM	Regional Office	Kartini Tahir
		Imelda Sombrito
January 25-26, 2019		
Region III	Regional Office	Arnold Montemayor
	Aurora SDO	Charlaw Quiben
	Angeles City SDO	Orlene Santos
	Bataan SDO	Diomedes Agrado
	Bulacan SDO	Celestino Carpio Jr.
	Nueva Ecija SDO	Robertita Fernando
	Mabalacat SDO	Reynaldo Galang
	Olongapo City SDO	Edwina Espiritu
	Pampanga SDO	Ruel Bondoc
	San Jose City SDO	Beatriz Martinez
	San Jose del Monte SDO	Senen Jane
	Tarlac Province SDO	Helen Rose
	Zambales SDO	Nida Blanca Fisco
Region IV A	Regional Office	Alona Encinares
	Antipolo SDO	Gloria Benedicto

	Quezon SDO	Asuncion Ilao
	Batangas Province SDO	Aniano Hernandez
	Batangas City SDO	Epitacio Abella
	Laguna SDO	Marlyn Lozada
	Rizal SDO	Rosemarie Blando
	Lucena City SDO	Pablito Alay
Region V	Regional Office	Francisco Bulalacao
	Albay SDO	Myrna Lynne Bueno
	Camarines Sur SDO	Pedro Pelonio
	Iriga City SDO	Alex Botor
January 28-29, 2019		
Region II	Regional Office	James Pamittan
	Batanes SDO	Felix Adami
	Cagayan SDO	Noemi Soliven
	Cauayan SDO	Hilario Lauigan
	Iligan City SDO	Francis Agtarap
	Isabela SDO	Edmundo Cammagay Jr.
	Nueva Viscaya SDO	Rayda Joy Calansi
		Maria Concepcion Absalon
	Quirino SDO	Rodelio Espiritu
	Santiago City SDO	Robert Rustia
Tuguegarao SDO	Chelo Tangan	
Region VIII	Regional Office	Rosemarie Guino
	Leyte SDO	Roque Vallejos
CAR	Kalinga	Silverio Tawatao
	Apayao	Juliet Ragojos
	Abra	Adelaida Bogayao
	Tabuk	Emily Langkit
	Benguet	Sasha Joseph Daganos
	Ifugao	Herminia Hoggang
January 30-31, 2019		
MIMAROPA	Regional Office	Eligio Jacob
	Occidental Mindoro SDO	Fernanda Parajinog
	Oriental Mindoro SDO	Clemente Politico
	Palawan SDO	Jesus Pagliawan
	Puerto Princesa City SDO	Rolando Taha
	Romblon SDO	Jordan Solatorio

Region VI	Regional Office	Elena Gonzaga
	Aklan SDO	Daniel Prado
	Antique SDO	Bernadette Ordinaryo
	Capiz SDO	Angel Payo
	Iloilo SDO	Concecion Tababa
	Kabankalan SDO	Mary Joan Dayon
	Negros Occidental	Marlyn Anida
Region VII	Regional Office	Marilyn Miranda
	Bayawan City SDO	Napoleon Sanoy
	Bohol SDO	Jupiter Maboloc
	Cebu City SDO	Roy Guarin
	Naga City SDO	Deborah Gonzaga
	Negros Oriental SDO	Esterlina Paragoso
	Tanjay SDO	Florenda Galvez
CAR	Regional Office	Carmel Meris
	Baguio City	Jacqueline Lampac
	Mountain Province	Howard Poking

ACTIVITY MATRIX

2018 Regional Year-end Program Implementation Review (PIR) - Reporting on the Indigenous Peoples Education (IPEd) Program
NEAP-National Capital Region (NCR), Marikina City

Objectives:

1. assess IPEd Program implementation for 2018
2. discuss long-term program directions in the light of the national directions set by the Central Office in October 2018 and the results of the summits and congresses held in 2018;
3. discuss fund management concerns;
4. identify priorities for 2019 relative to the context of each region and division; and,
5. make an expenditure matrix for 2019 IPEd PSF.

DAY	AGENDA	OUTPUT
Day 0	2:00 – 5:00 pm: Meeting of Activity Management Team PM - Arrival of participants	Tasks/assignment of members of the Management Team Validated list of program outputs to be used in the expenditure matrix
Day 1	Morning Opening Program Plenary discussion: Assessment of 2018 IPEd Program Implementation Plenary discussion: Program directions Afternoon Input: Basics of the WFP (as related to the PMIS) Input: Hierarchy of Objectives Meeting with each region	Nationally consolidated data from the regions List of implementation issues and concerns based on the nationally consolidated data; proposed responses to issues and concerns Region and division outputs statements and objectives Action points for issues and concerns in regional level implementation

Day 2	<p>Morning Input: The Expenditure Matrix</p> <p>Input: Hierarchy of Outputs for IPEd</p> <p>Afternoon Making of draft Expenditure Matrix</p>	Draft Expenditure Matrix of all regions and divisions
Day 5	AM - Departure of participants	
February 1, 2019	Post activity assessment of the management team	Matters for follow through