



Republic of the Philippines  
 DEPARTMENT OF EDUCATION  
 Region VII, Central Visayas

**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
 www.dcpednegor.net

RECEIVED  
 NO. 019-0058  
 DATE 1/3/19  
 BY: [Signature]  
 FOR: [Signature]

January 03, 2019  
 (Date)

**TRAVEL ORDER**

No. 7), s. 2019

To : JULIE A. SIBUL

Office : School Health Section, SGOD, Division of Negros Oriental

Purpose : Attend School Health monthly Conference in the Division Office, conduct individual health inspection to school children, conduct monitoring on WIFA (Weekly Iron Folic Acid Supplementation for Grades 7-12 & ALS), conduct monitoring on School-Based Feeding Program, conduct BP taking and Random Blood Sugar to teaching & non-teaching personnel, Regional Consultative and Planning Workshop On School-Based Feeding Program (SBFP) CY 2019 Implementation and other core health and nutrition programs / projects.

| <u>Date of Travel</u> | <u>Venue/Place</u>     |
|-----------------------|------------------------|
| <u>03 - 04</u> ✓      | <u>Division Office</u> |
| <u>07 / 11</u> ✓      | <u>Division Office</u> |
| <u>14</u> ✓           | <u>Division Office</u> |
| <u>21 / 25</u> ✓      | <u>Division Office</u> |
| <u>28</u> ✓           | <u>Division Office</u> |
| <u>29 - 31</u> ✓      | <u>Cebu City</u>       |

This schedule is subject to change when deemed necessary.

ALLOWED/CHARGE TO: (Division MOOE, Subject to usual accounting and auditing rules and regulations.)

- \_\_\_\_\_ : Registration
- \_\_\_\_\_ : Transportation
- \_\_\_\_\_ : Board and Lodging
- \_\_\_\_\_ : Meals
- \_\_\_\_\_ : Change to local funds
- \_\_\_\_\_ : Transportation & other incidental expenses

**WILFREDA D. BONGALOS, PH.D., CESO V**  
 Schools Division Superintendent

1/8/19

[Signature]



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region VII, Central Visayas

**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
www.depednegor.net

**ITINERARY OF TRAVEL**  
**JANUARY 2019**

**OBJECTIVES:**

1. Conduct individual health inspection to school children.
2. Treat common ailments identified during the inspection and give health teachings.
3. Do case finding and refer cases to proper agency/authority for further management.
4. Conduct health lectures to school children on various health aspects.
5. Distribute available clinic supplies for school use and encourage clinic teachers to utilize tried and tested medicinal plants.
6. Conduct monitoring on School-Based Feeding Program.
7. Conduct monitoring on Weekly Iron & Folic Acid Supplementation(WIFA) for Grades 7 -12 & ALS.
8. Encourage/ help put up a functional school clinic and other needed health facilities.
9. Conduct BP taking and random blood sugar testing to teachers and non-teaching personnel.
10. Inspect the sanitation, food services, sanitary permits and health certificates of all canteen Helper.
11. Accomplish, consolidate and submit reports promptly and regularly.

**SCHEDULE OF ACTIVITIES:**

**JANUARY 2019**

|         |  |
|---------|--|
| 03 – 04 | Division Office  |
| 07 /11  | Division Office  |
| 08 – 10 | Amlan CES  |
| 14      | Division Office  |
| 15 – 18 | Bio-os ES, Cantalina ES  |
| 21/25   | Division Office  |
| 22 – 24 | Silab ES, Martin C. Benj. ME5  |
| 28      | Division Office  |
| 29 – 31 | Cebu City (Regional Consultative and Planning Workshop on SBFP CY 2019 Implementation) |

**NOTE: This schedule is subject to change when deemed necessary.**

Submitted by:

  
**JULIE A. SIBUL**  
Nurse II

Concurred:

  
**JEASON MARK P. CONSING, M.D**  
Head, School Health Section

APPROVED:

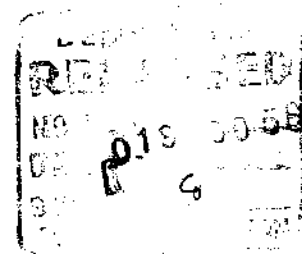
  
**WILFREDA D. BONGALOS, PH.D., CESO V**  
Schools Division Superintendent

Recommending Approval:

  
**RACHEL B. PICARDAL, Ed.D.**  
SGOD, Chief Education Supervisor



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 Region VII, Central Visayas  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
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January 3, 2019

(Date)

**TRAVEL ORDER**

No. 71, s. 2019

To : KATHLEEN JOY R. LY

Office : SCHOOL HEALTH SECTION

Purpose : CLINIC PNTG / MAKING OF RTR & ACCOMPLISHMENT REPORT

| <u>Date of Travel</u>   | <u>Venue/Place</u>     |
|-------------------------|------------------------|
| <u>January 3, 2019</u>  | <u>DIVISION OFFICE</u> |
| <u>January 17, 2019</u> | <u>DIVISION OFFICE</u> |
| <del>_____</del>        | <del>_____</del>       |
| <del>_____</del>        | <del>_____</del>       |

This schedule is subject to change when deemed necessary.

ALLOWED/CHARGE TO: (Division MOOE, Subject to usual accounting and auditing rules and regulations).

- \_\_\_\_\_ : Registration
- \_\_\_\_\_ : Transportation
- \_\_\_\_\_ : Board and Lodging
- \_\_\_\_\_ : Meals
- \_\_\_\_\_ : Change to local funds
- \_\_\_\_\_ : Transportation & other incidental expenses

**WILFREDA D. BONGALOS, Ph. D., CESO V**  
 Schools Division Superintendent  
 Schools Division of Negros Oriental

Tel. Nos: (035) 225-2838 / 225-0667 / 422-7644 (Division Supt's Office); (035) 225-1622 (CID); (035) 225-1623 (Legal Section); (035) 225-6180 (SGOD); (035) 422-7643 (Cash Section); (035) 422-8511 (Planning Section); (035) 225-8987 (Record's Section); (035) 422-5283 (Admin. Section); (035) 422-0287 (Personnel Section); (035) 225-2376 (Guard/Medical/Dental Sections); (035) 225-7012 (Educ. Facilities Section); (035) 225-1640 & (035) 225-1640 (Acct. Budget Section); (035) 422-3921 (Supply Section)

**RACHEL B. PICARDAL, Ed.D.**  
 SGOD, Chief Education Supervisor

**WILFREDA D. BONGALOS, Ph. D., CESO V**  
 Schools Division Superintendent  
 Schools Division of Negros Oriental



**ITINERARY OF TRAVEL**  
**For the month of JANUARY 2018**

**OBJECTIVES:**


1. Conduct Health Assessment of School Children
2. Do case finding and make referrals to proper agency
3. Do clinic treatment of common ailments found during inspection
4. Administer deworming tablets (Albendazole 400mg or Mebendazole 500mg) for \_\_\_\_ dose with proper instructions
5. Follow up essential health care package as complimentary program
6. Follow up nutritional status baseline to endline.
7. Do individualize nursing consultations/conferences to teaching and non-teaching personnel
8. Take Blood Pressure and Blood Sugar screening of teaching and non-teaching personnel and do proper health referrals to health agencies
9. Conduct health lectures on Good Health Habits and Feminine Hygiene
10. Do School Health Survey for children safety in school environment
11. Evaluate School visits as a whole

**SCHEDULE OF ACTIVITIES:**


- |                    |                  |
|--------------------|------------------|
| 1- NEW YEAR'S DAY  | 19- SATURDAY     |
| 2- HOLIDAY         | 20- SUNDAY       |
| 3- DIVISION OFFICE | 21- PACUAN NHS   |
| 4- CTO             | 22-PACUAN NHS    |
| 5- SATURDAY        | 23-TAMAO HS      |
| 6- SUNDAY          | 24- TAMAO HS     |
| 7- OWACAN HS       | 25-TAMAO HS      |
| 8- OWACAN HS       | 26- SATURDAY     |
| 9- JIMALALUD HS    | 27- SUNDAY       |
| 10- JIMALALUD HS   | 28-JIMALALUS NHS |
| 11- JIMALALUD HS   | 29-JIMALALUD NHS |
| 12- SATURDAY       | 30-JIMALALUD NHS |
| 13- SUNDAY         | 31-JIMALALUD NHS |
| 14- LLTVS          |                  |
| 15- LLTVS          |                  |
| 16- LLTVS          |                  |
| 17- CLINIC DUTY    |                  |
| 18- LLTVS          |                  |

**Note: (This schedule is subject to change when deemed necessary.)**

Submitted by:

  
 \_\_\_\_\_  
 Nurse II

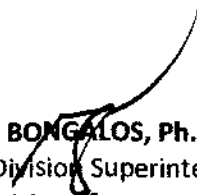
Concurred:

  
**MELCHORA G. ASDILLO**  
 Dentist-in-charge

Recommending Approval:

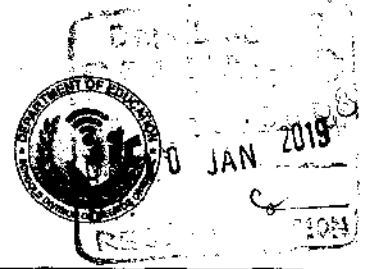
  
**RACHEL B. PICARDAL, Ed.D.**  
 SGOD, Chief Education Supervisor

APPROVED:

  
**WILFREDA D. BONGALOS, Ph. D., CESO V**  
 Schools Division Superintendent  
 Schools Division of Negros Oriental  
 1/8/19



Republic of the Philippines  
 DEPARTMENT OF EDUCATION  
 Region VII, Central Visayas  
 DIVISION OF NEGROS ORIENTAL  
 Dumaguete City



Jan. 3, 2019

(Date)

**TRAVEL ORDER**

No. 01, s. 2019

To : Kenneth C. Misamis  
Nurse II

Office : School Health Section, SGOD, Division of Negros

Purpose : Clinic duty; Monthly meeting; Submission of reports;

| <u>Date of Travel</u>   | <u>Venue/Place</u>     |
|-------------------------|------------------------|
| <u>Jan. 3-4, 2019</u>   | <u>DIVISION OFFICE</u> |
| <u>Jan. 30-31, 2019</u> | <u>DIVISION OFFICE</u> |
| <u>Jan. 16, 2019</u>    | <u>DIVISION OFFICE</u> |
| <u>/</u>                | <u>/</u>               |

This schedule is subject to change when deemed necessary.

ALLOWED/CHARGE TO: (Division MOOE, Subject to usual accounting and auditing rules and regulations).

- : Registration
- /  : Transportation
- : Board and Lodging
- : Meals
- : Change to local funds
- : Transportation & other incidental expenses

**WILFREDA D. BONGALOS, PhD, CESO V**  
 Schools Division Superintendent  
 Schools Division of Negros Oriental

11819



**ITINERARY OF TRAVEL**  
 For the month of JANUARY 2019

**OBJECTIVES:**

1. Conduct Health Assessment of School Children
2. Do case finding and make referrals to proper agency
3. Do clinic treatment of common ailments found during inspection
4. Administer deworming tablets (Albendazole 400mg or Mebendazole 500mg) for \_\_\_\_ dose with proper instructions
5. Follow up essential health care package as complimentary program
6. Follow up nutritional status baseline to endline.
7. Do individualize nursing consultations/conferences to teaching and non-teaching personnel
8. Take Blood Pressure and Blood Sugar screening of teaching and non-teaching personnel and do proper health referrals to health agencies
9. Conduct health lectures on Good Health Habits and Feminine Hygiene
10. Do School Health Survey for children safety in school environment
11. Evaluate School visits as a whole

**SCHEDULE OF ACTIVITIES:**

- 1 - Holiday
- 2 - Holiday
- 3 - Division office
- 4 - Division office
- 7 - Hotel ES
- 8 - Hotel ES
- 9 - Hotel ES
- 10 - Hotel ES
- 11 - Special leave
- 14 - Campday ES
- 15 - Campday ES
- 16 - DIVISION OFFICE
- 17 - Tagaytay ES

- 18 - Tagaytay ES
- 21 - Tagaytay ES
- 22 - Tagaytay ES
- 23 - Tagaytay ES
- 24 - Campday ES
- 25 - Campday ES
- 28 - Salary ES
- 29 - Salary ES
- 30 - Division Office
- 31 - Division Office

Note: (This schedule is subject to change when deemed necessary.)

Submitted by:

*Kenneth C. Maramba*  
 Nurse II

Concurred:

*Dr. Jeazon*  
 DR. JEAZON MARK P. CONSING  
 Medical Officer III

Recommending Approval:

*Rachel B. Picardal*  
 RACHEL B. PICARDAL, Ed.D.  
 SGOD, Chief Education Supervisor

APPROVED:

*Wilfreda D. Bongalos*  
 WILFREDA D. BONGALOS, Ph. D., CESO V  
 Schools Division Superintendent  
 Schools Division of Negros Oriental

11819



Republic of the Philippines  
 DEPARTMENT OF EDUCATION  
 Region VII, Central Visayas  
 DIVISION OF NEGROS ORIENTAL  
 Dumaguete City



Jan. 7, 2019  
 (Date) NO. 019-0058  
 10 JAN 2019

**TRAVEL ORDER**

No. 07, s. 2019

To : Maria Lorelyn V. Mananguil  
Nurse II

Office : School Health Section, SGOD, Division of Negros

Purpose : Clinic duty, monthly meeting, submission of reports

| <u>Date of Travel</u>     | <u>Venue/Place</u>     |
|---------------------------|------------------------|
| <u>Jan. 18, 2019</u>      | <u>Division Office</u> |
| <u>Jan. 29 - 31, 2019</u> | <u>Cebu City</u>       |
| <u> </u>                  | <u> </u>               |
| <u> </u>                  | <u> </u>               |

This schedule is subject to change when deemed necessary.

ALLDWD/CHARGE TD: (Division MDOE, Subject to usual accounting and auditing rules and regulations).

- : Registration
- : Transportation
- : Board and Lodging
- : Meals
- : Change to local funds
- : Transportation & other incidental expenses

**WILFREDA D. BONGALOS, PhD, CESO V**  
 Schools Division Superintendent  
 Schools Division of Negros Oriental

1/8/19



**ITINERARY OF TRAVEL**  
 For the month of JANUARY 2019

**OBJECTIVES:**

1. Conduct Health Assessment of School Children
2. Do case finding and make referrals to proper agency
3. Do clinic treatment of common ailments found during inspection
4. Administer deworming tablets (Albendazole 400mg or Mebendazole 500mg) for 1st dose with proper instructions
5. Follow up essential health care package as complimentary program
6. Follow up nutritional status baseline to endline.
7. Do individualize nursing consultations/conferences to teaching and non-teaching personnel
8. Take Blood Pressure and Blood Sugar screening of teaching and non-teaching personnel and do proper health referrals to health agencies
9. Conduct health lectures on Good Health Habits and Feminine Hygiene
10. Do School Health Survey for children safety in school environment
11. Evaluate School visits as a whole

**SCHEDULE OF ACTIVITIES:**

|                    |                    |
|--------------------|--------------------|
| 3] CTO             | 21 Candana - ay ES |
| 4] CTO             | 22 Candana - ay ES |
| 7 Nabilog ES       | 23 Manogtong ES    |
| 8 Nabilog ES       | 24 Manogtong ES    |
| 9 Nabilog ES       | 25 Manogtong ES    |
| 10 Nabilog ES      | 28 Manogtong ES    |
| 11 Cambaye ES      | 29 Cebu City S     |
| 14 Cambaye ES      | 30 Cebu City 2     |
| 15 Cambaye ES      | 31 Cebu City       |
| 16 Cambaye ES      |                    |
| 17 Candana - ay ES |                    |
| 18 Division Office |                    |

Note: (This schedule is subject to change when deemed necessary.)

Submitted by:

*Maria Lourdes V. Manandquil*  
 MARIA LOURDES V. MANANDQUIL  
 Nurse II

Concurred:

*[Signature]*  
 DR. JEAZON MARK P. CONSING  
 Medical Officer III

Recommending Approval:

*[Signature]*  
 RACHEL B. PICARDAL, Ed.D.  
 SGOB, Chief Education Supervisor

APPROVED:

*[Signature]*  
 WILFREDA D. BONGALOS, Ph. D., CESO V  
 Schools Division Superintendent  
 Schools Division of Negros Oriental  
 11819





Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 Region VII, Central Visayas  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
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JANUARY 03, 2019

(Date)  
 019-0058  
 JAN 2019  
 REGISTRATION SECTION

**TRAVEL ORDER**

No. 91, s. 2019

To : MARIA NEHRIA Y. BESARIO

Office : SCHOOL HEALTH SECTION, SGOD, DIVISION OF NEGROS OR.

Purpose : TO ATTEND TO OUR MONTHLY MEETING, SUBMIT REPORTS, CLINIC DUTY,  
 CONDUCT HEALTH INSPECTION TO ELEM. GRADERS

Date of Travel:

Venue/Place

JAN. 3, 2019  
JAN. 4, 2019  
JAN. 25, 2019

DIVISION OFFICE  
DIVISION OFFICE  
DIVISION OFFICE

This schedule is subject to change when deemed necessary.

ALLOWED/CHARGE TO: (Division MOOE, Subject to usual accounting and auditing rules and regulations).

- \_\_\_\_\_ : Registration
- \_\_\_\_\_ : Transportation
- \_\_\_\_\_ : Board and Lodging
- \_\_\_\_\_ : Meals
- \_\_\_\_\_ : Change to local funds
- \_\_\_\_\_ : Transportation & other incidental expenses

**WILFREDA D. BONGALOS, Ph. D., CESO V**  
 Schools Division Superintendent  
 Schools Division of Negros Oriental

1/8/19



**ITINERARY OF TRAVEL**  
For the month of JAN. 2018

**OBJECTIVES:**

1. Conduct Health Assessment of School Children
2. Do case finding and make referrals to proper agency
3. Do clinic treatment of common ailments found during inspection
4. Administer deworming tablets (Albendazole 400mg or Mebendazole 500mg) for 2N dose with proper instructions
5. Follow up essential health care package as complimentary program
6. Follow up nutritional status baseline to endline.
7. Do individualize nursing consultations/conferences to teaching and non-teaching personnel
8. Take Blood Pressure and Blood Sugar screening of teaching and non-teaching personnel and do proper health referrals to health agencies
9. Conduct health lectures on Good Health Habits and Feminine Hygiene
10. Do School Health Survey for children safety in school environment
11. Evaluate School visits as a whole

**SCHEDULE OF ACTIVITIES:**

JAN. 03, 2019 - DIVISION OFFICE

JAN. 04, 2019 - DIVISION OFFICE

JAN. 07-11, 2019 - LOWER CAMPANUNAN, BARRAS ES

JAN. 14-18, 2019 - KARAPALASAN ES, DECT. AGR./C/S, LUMBANGAN C/ES, CANTOMBOL ES

JAN. 21-24 - DAGBASAN ES, CANAL-ING ES, LANDAS ES, TINGTINGON ES

JAN. 25, 2019 - DUTY DIVISION OFFICE

JAN. 28-31, 2019 - PANTAO ES, PANTAO BRGY. SNE ES, LANDT ES, CAPANUNAN ES

Note: (This schedule is subject to change when deemed necessary.)

Submitted by:

*Maria Y. Bernal*  
MARIA YENYEN Y. BERNAL  
Nurse II

Concurred:

*for sp*  
DR. SEAZON MARK P. CONSING  
Medical Officer III

Recommending Approval:

*Rachel B. Picardal*  
RACHEL B. PICARDAL, Ed.D.  
SGOD, Chief Education Supervisor

APPROVED:

*Wilfreda O. Bongalos*  
WILFREDA O. BONGALOS, Ph. D., CESO V  
Schools Division Superintendent  
Schools Division of Negros Oriental

11/21/19



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region VII, Central Visayas

**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
www.depednegor.net

019-0058

January 3, 2019

(Date)

**TRAVEL ORDER**

No. 81, s. 2019

To : MARHA LYNN P. ABELLANA, MD  
NUME II

Office : SCHOOL HEALTH SECTION, SGOO, DIVISION OF NEGROS

Purpose : MONTHLY MEETING, CLINIC DUTY

| <u>Date of Travel</u>    | <u>Venue/Place</u>     |
|--------------------------|------------------------|
| <u>JANUARY 3-4, 2019</u> | <u>DIVISION OFFICE</u> |
| <u>JANUARY 15, 2019</u>  | <u>DIVISION OFFICE</u> |
| <del>_____</del>         | <del>_____</del>       |
| <del>_____</del>         | <del>_____</del>       |

This schedule is subject to change when deemed necessary.

ALLOWED/CHARGE TO: (Division MOOE, Subject to usual accounting and auditing rules and regulations).

- \_\_\_\_\_ : Registration
- \_\_\_\_\_ : Transportation
- \_\_\_\_\_ : Board and Lodging
- \_\_\_\_\_ : Meals
- \_\_\_\_\_ : Change to local funds
- \_\_\_\_\_ : Transportation & other incidental expenses

**WILFREDA D. BONGALOS, Ph. D., CESO V**  
Schools Division Superintendent  
Schools Division of Negros

Tel. Nos: (035)225-2838 / 225-0667/422-7644 (Division Supl's Office); (035) 225-1622 (CID); (035) 225-1623 (Legal Section); (035)225-6180 (SGOD); (035) 422-7843 (Cash Section); (035) 422-8511 (Planning Section); (035) 225-8987 (Record's Section); (035) 422-5283 (Admin. Section); (035) 422-9267 (Personnel Section); (035) 225-2378 (Guard/Medical/Dental Sections); (035) 225-7012 (Educ. Facilities Section); (035) 225-1640 & (035) 225-1640 (Accl. Budget Section); (035) 422-3921 (Supply Section)

**RACHEL B. PICARDAL, Ed.D.**  
SOD, Chief Education Supervisor

**WILFREDA D. BONGALOS, Ph. D., CESO V**  
Schools Division Superintendent  
Schools Division of Negros Oriental



**ITINERARY OF TRAVEL**  
**For the month of JANUARY 2019**

**OBJECTIVES:**

1. Conduct Health Assessment of School Children
2. Do case finding and make referrals to proper agency
3. Do clinic treatment of common ailments found during inspection
4. Administer deworming tablets (Albendazole 400mg or Mebendazole 500mg) for \_\_\_\_ dose with proper instructions
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6. Follow up nutritional status baseline to endline.
7. Do individualize nursing consultations/conferences to teaching and non-teaching personnel
8. Take Blood Pressure and Blood Sugar screening of teaching and non-teaching personnel and do proper health referrals to health agencies
9. Conduct health lectures on Good Health Habits and Feminine Hygiene
10. Do School Health Survey for children safety in school environment
11. Evaluate School visits as a whole

**SCHEDULE OF ACTIVITIES:**

- |    |                          |    |                          |
|----|--------------------------|----|--------------------------|
| 3  | DIVISION OFFICE          | 21 | MASULOG ES               |
| 4  | DIVISION OFFICE          | 22 | MASULOG ES               |
| 7  | CANLUN DISTRICT 2 OFFICE | 23 | GUIBANAN ES              |
| 8  | MEMS ES                  | 24 | GUIBANAN ES              |
| 9  | MEMS ES                  | 25 | CANLUN DISTRICT 2 OFFICE |
| 10 | MEMS ES                  | 28 | BUDLASAN ES              |
| 11 | MEMS ES                  | 29 | PINAMONTIGAN ES          |
| 14 | CANLUN DISTRICT 2 OFFICE | 30 | MEMS ES                  |
| 15 | DIVISION OFFICE          | 31 | MEMS ES                  |
| 16 | ANGAS ES                 |    |                          |
| 17 | ANGAL ES                 |    |                          |
| 18 | ANGAS ES                 |    |                          |

**Note: (This schedule is subject to change when deemed necessary.)**

Submitted by:

MARISITA LYNN P. ABELANA, RN  
Nurse II

Concurred:

DR. JEAZON MARK P. CONSING  
Medical Officer III

Recommending Approval:

RACHEL B. PICARDAL, Ed.D.  
SGOD, Chief Education Supervisor

APPROVED:

WILFREDA D. BONGALOS, Ph. D., CESO V  
Schools Division Superintendent  
Schools Division of Negros Oriental

11/8/19



Republic of the Philippines  
 DEPARTMENT OF EDUCATION  
 Region VII, Central Visayas  
 DIVISION OF NEGROS ORIENTAL  
 Dumaguete City



*JANUARY 2019*  
 (Date) **019-0058**  
 DEB JAN 2019  
 BY: *4*  
 RE: *102*

**TRAVEL ORDER**

No. 81, s. 2019

To : MARY RUTH C. GARCIA  
NURSE II

Office : School Health Section, SGOD, Division of Negros

Purpose : MONTHLY MEETING, CLINIC DUTY, SUBMISSION OF MONTHLY REPORT

| <u>Date of Travel</u> | <u>Venue/Place</u>     |
|-----------------------|------------------------|
| <u>JAN. 3-4, 2019</u> | <u>DIVISION OFFICE</u> |
| <u>JAN. 31, 2019</u>  | <u>DIVISION OFFICE</u> |
| <u>/</u>              | <u>/</u>               |
| <u>/</u>              | <u>/</u>               |
| <u>/</u>              | <u>/</u>               |

This schedule is subject to change when deemed necessary.

ALLOWED/CHARGE TO: (Division MOOE, Subject to usual accounting and auditing rules and regulations).

- \_\_\_\_\_ : Registration
- \_\_\_\_\_ : Transportation
- \_\_\_\_\_ : Board and Lodging
- \_\_\_\_\_ : Meals
- \_\_\_\_\_ : Change to local funds
- \_\_\_\_\_ : Transportation & other incidental expenses

**WILFREDA D. BONGALOS, PhD, CESO V**  
 Schools Division Superintendent  
 Schools Division of Negros Oriental  
*1/8/19*



ITINERARY OF TRAVEL  
For the month of JANUARY 2019

**OBJECTIVES:**

- ~~1.~~ Conduct Health Assessment of School Children
- ~~2.~~ Do case finding and make referrals to proper agency
- ~~3.~~ Do clinic treatment of common ailments found during inspection
4. Administer deworming tablets (Albendazole 400mg or Mebendazole 500mg) for \_\_\_\_ dose with proper instructions
- ~~5.~~ Follow up essential health care package as complimentary program
- ~~6.~~ Follow up nutritional status baseline to endline.
- ~~7.~~ Do individualize nursing consultations/conferences to teaching and non-teaching personnel
- ~~8.~~ Take Blood Pressure and Blood Sugar screening of teaching and non-teaching personnel and do proper health referrals to health agencies
- ~~9.~~ Conduct health lectures on Good Health Habits and Feminine Hygiene
- ~~10.~~ Do School Health Survey for children safety in school environment
- ~~11.~~ Evaluate School visits as a whole

**SCHEDULE OF ACTIVITIES:**

- |                     |                         |                      |
|---------------------|-------------------------|----------------------|
| 3 - DIVISION OFFICE | 17 - AMPRES             | 31 - DIVISION OFFICE |
| 4 - DIVISION OFFICE | 18 - MILAGROSA E.S.     |                      |
| 7 - BAPUK E.S.      | 21 - JALNA E.S.         |                      |
| 8 - CTO             | 22 - MAMUNONGON E.S.    |                      |
| 9 - HINGLOS E.S.    | 23 - BAGO BAGO E.S.     |                      |
| 10 - HINGLOS E.S.   | 24 - OMOL E.S.          |                      |
| 11 - KANGLABOK E.S. | 25 - NAGBINLON E.S.     |                      |
| 14 - OMOL E.S.      | 28 - NAGMALAYE E.S.     |                      |
| 15 - MAQUHAY E.S.   | 29 - KAKHA E.S.         |                      |
| 16 - NAGMALAYE E.S. | 30 - SAN FRANCISCO E.S. |                      |

Note: (This schedule is subject to change when deemed necessary.)

Submitted by:  
  
Mary Ruth C. Gloria  
Nurse II

Concurred:  
  
DR. JEAZON MARK P. CONSING  
Medical Officer III

Recommending Approval:  
  
RACHEL B. PICARDAL, Ed.D.  
SGOD, Chief Education Supervisor

APPROVED:  
  
WILFREDA D. BONGALOS, Ph. D., CESO V  
Schools Division Superintendent  
Schools Division of Negros Oriental  
1/8/19



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 Region VII, Central Visayas

**SCHOOLS DIVISION OF NEGROS ORIENTAL**

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January 2019

(Date) 019-0058  
 JAN 2019  
 Cebu City

**TRAVEL ORDER**

No. 01 s. 2018

To : Marydel C. Cadiente  
Nurse II- Division Of Negros Or

Office : School Health Section, SGOD, Division of Negros

Purpose : Clinic Duty, Submit Monthly reports, Follow Up reports

| <u>Date of Travel</u>      | <u>Venue/Place</u>     |
|----------------------------|------------------------|
| <u>January 4, 2019</u> ✓   | <u>Division Office</u> |
| <u>January 7, 2019</u> ✓   | <u>Division Office</u> |
| <u>January 30, 2019</u> ✓  | <u>Division Office</u> |
| <u>January 31, 2019</u> ✓  | <u>Division Office</u> |
| <u>January 24, 2019</u> ✗  | <u>Division Office</u> |
| <u>January 21-22, 2019</u> | <u>Cebu City</u>       |

This schedule is subject to change when deemed necessary.

ALLOWED/CHARGE TO: (Division MDOE, Subject to usual accounting and auditing rules and regulations).

- \_\_\_\_\_ : Registration
- \_\_\_\_\_ : Transportation
- \_\_\_\_\_ : Board and Lodging
- \_\_\_\_\_ : Meals
- \_\_\_\_\_ : Change to local funds
- \_\_\_\_\_ : Transportation & other incidental expenses

**WILFREDA O. BONGALOS, Ph. D., CESO V**  
 Schools Division Superintendent  
 Schools Division of Negros Oriental

1/8/19



**ITINERARY OF TRAVEL**

For the month of JANUARY 2019

**OBJECTIVES:**

1. Conduct Health Assessment of School Children
2. Do case finding and make referrals to proper agency
3. Do clinic treatment of common ailments found during inspection
4. Administer deworming tablets (Albendazole 400mg or Mebendazole 500mg) for \_\_\_\_ dose with proper instructions
5. Follow up essential health care package as complimentary program
6. Follow up nutritional status baseline to endline.
7. Do individualize nursing consultations/conferences to teaching and non-teaching personnel
8. Take Blood Pressure and Blood Sugar screening of teaching and non-teaching personnel and do proper health referrals to health agencies
9. Conduct health lectures on Good Health Habits and Feminine Hygiene
10. Do School Health Survey for children safety in school environment
11. Evaluate School visits as a whole

**SCHEDULE OF ACTIVITIES:**

**JANUARY 2019**

- 1 New Year
- 2 Holiday
- 3 CTD/ ON-LEAVE
- 4 Division Office
- 5 SAT
- 6 SUN
- 7 Division Office
- 8 Dng-Chee Tee Bacong, HS
- 9 San Miguel NHS, Bacong
- 10 Balugo National HS, Valencia
- 11 Balugo National HS, Valencia
- 12 SAT
- 13 SUN
- 14 Valencia NHS
- 15 Valencia NHS

- 16 Pulangbato NHS, Valencia
- 17 Dauin NHS
- 18 Dauin NHS
- 19 SAT
- 20 SUN
- 21 *Cebu City*
- 22 *Cebu City*
- 23 Antonio B. Alejado HS, Dauin
- 24 *Division Office*
- 25 Malungcay HS, Dauin
- 26 SAT
- 27 SUN
- 28 Valencia National HS
- 29 Balugo National HS
- 30 Division Office
- 31 Division Office

Note: (This schedule is subject to change when deemed necessary.)

Submitted by:

*Maryoel C. Cadiente*  
**MARYOEL C. CADIENTE**  
Nurse II

Concurred:

*DR. JEAZON MARK P. CONSING*  
**DR. JEAZON MARK P. CONSING**  
Medical Officer III

Recommending Approval:

*Rachel B. Picardal*  
**RACHEL B. PICARDAL, Ed.D.**  
SGOD, Chief Education Supervisor

APPROVED:

*Wilfreda D. Bongalos*  
**WILFREDA D. BONGALOS, Ph. D., CESO V**  
Schools Division Superintendent  
Schools Division of Negros Oriental





Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 Region VII, Central Visayas

**SCHOOLS DIVISION OF NEGROS ORIENTAL**

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REC'D  
 019-0058  
 JAN 10 2019

January 7, 2019

(Date)

**TRAVEL ORDER**

No. 31, s. 2019

To : MELYOITH P. BALDADO  
NTICE II

Office : SGOO

Purpose : CLINIC DUTY - Attend monthly meeting & submit  
monthly reports & accomplishments.

Date of Travel  
Jan 7, 2019 /  
Jan 14, 2019 /  
Jan 31, 2019 /

Venue/Place  
DIVISION OFFICE  
DIVISION OFFICE  
DIVISION OFFICE

This schedule is subject to change when deemed necessary.

ALLOWED/CHARGE TO: (Division MOOE, Subject to usual accounting and auditing rules and regulations).

- : Registration
- : Transportation
- : Board and Lodging
- : Meals
- : Change to local funds
- : Transportation & other incidental expenses

**WILFREDA D. BONGALOS, Ph. D., CESO V**

Schools Division Superintendent  
 Schools Division of Negros Oriental

118/19



**ITINERARY OF TRAVEL**

For the month of JANUARY 2019

**OBJECTIVES:**

1. Conduct Health Assessment of School Children
2. Do case finding and make referrals to proper agency
3. Do clinic treatment of common ailments found during inspection
4. Administer deworming tablets (Albendazole 400mg or Mebendazole 500mg) for \_\_\_\_ dose with proper instructions
5. Follow up essential health care package as complimentary program
6. Follow up nutritional status baseline to endline.
7. Do individualize nursing consultations/conferences to teaching and non-teaching personnel
8. Take Blood Pressure and Blood Sugar screening of teaching and non-teaching personnel and do proper health referrals to health agencies
9. Conduct health lectures on Good Health Habits and Feminine Hygiene
10. Do School Health Survey for children safety in school environment
11. Evaluate School visits as a whole

**SCHEDULE OF ACTIVITIES:**

|                                |                                 |
|--------------------------------|---------------------------------|
| JAN. 1, 2019 - NEW YEAR        | JAN. 16, 2019 - TABALOG HS      |
| JAN 2, 2019 - HOLIDAY          | JAN. 17, 2019 - BAYUG HS        |
| JAN 3, 2019 - } LEAVE          | JAN. 18, 2019 - BAYUG HS        |
| JAN 4, 2019 - }                | JAN. 21, 2019 - BUDLASTAN HS    |
| JAN 7, 2019 - DIVISION OFFICE  | JAN. 22, 2019 - BUDLASTAN HS    |
| JAN 8, 2019 - MEMS DISI-II     | JAN. 23, 2019 - MALATIBA HS     |
| JAN 9, 2019 - MEMS DISI-II     | JAN. 24, 2019 - MALATIBA HS     |
| JAN 10, 2019 - BUCALAN HS      | JAN. 25, 2019 - JBC UPTOWN      |
| JAN 11, 2019 - POGUEAN HS      | JAN. 28, 2019 - JBC UPTOWN      |
| JAN 14, 2019 - DIVISION OFFICE | JAN. 29, 2019 - PULA HS         |
| JAN. 15, 2019 - TABALOGO HS    | JAN. 30, 2019 - PULA HS         |
|                                | JAN. 31, 2019 - DIVISION OFFICE |

Note: (This schedule is subject to change when deemed necessary.)

Submitted by:

*Melydita P. Bantoc*  
MELYDITA P. BANTOC  
Nurse II

Concurred:

*DR. JEAZON MARK P. CANSING*  
DR. JEAZON MARK P. CANSING  
Medical Officer III

Recommending Approval:

*Rachel B. Picardal*  
RACHEL B. PICARDAL, Ed.D.  
SGDD, Chief Education Supervisor

APPROVED:

*Wilfreda D. Bongalos*  
WILFREDA D. BONGALOS, Ph. D., CESO V  
Schools Division Superintendent  
Schools Division of Negros Oriental

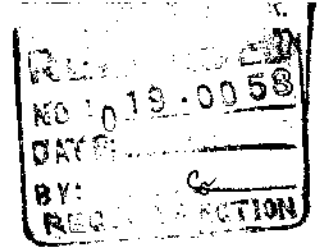
1/8/19



Republic of the Philippines  
 DEPARTMENT OF EDUCATION  
 Region VII, Central Visayas

**SCHOOLS DIVISION OF NEGROS ORIENTAL**

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January 3, 2019

(Date)

**TRAVEL ORDER**

No. 31, s. 2019

To : MYRNA ROY V. MARIAN

Office : DOPEO Neg-OR

Purpose : Attend monthly mtg. Make reports, Duty Clinic

| <u>Date of Travel</u> | <u>Venue/Place</u>     |
|-----------------------|------------------------|
| <u>3-4 /</u>          | <u>Division office</u> |
| <u>21 /</u>           | <u>Division office</u> |
| <del>_____</del>      | <del>_____</del>       |
| <del>_____</del>      | <del>_____</del>       |
| <del>_____</del>      | <del>_____</del>       |

This schedule is subject to change when deemed necessary.

ALLDWD/CHARGE TD: (Division MODE, Subject to usual accounting and auditing rules and regulations).

- \_\_\_\_\_ : Registration
- \_\_\_\_\_ : Transportation
- \_\_\_\_\_ : Board and Lodging
- \_\_\_\_\_ : Meals
- \_\_\_\_\_ : Change to local funds
- \_\_\_\_\_ : Transportation & other incidental expenses

**WILFREDA D. BONGALOS, Ph. D., CESO V**

Schools Division Superintendent

Schools Division of Negros

1/8/19

Tel. Nos: (035)225-2838 / 225-0667/422-7644 (Division Supt's Office); (035) 225-1622 (CID); (035) 225-1623 (Legal Section); (035)225-6180 (SGOD); (035) 422-7643 (Cash Section); (035) 422-8511 (Planning Section); (035) 225-6987 (Record's Section); (035) 422-5283 (Admin. Section); (035) 422-0267 (Personnel Section); (035) 225-2376 (Guard/Medical/Dental Sections); (035) 225-7012 (Educ. Facilities Section); (035) 225-1640 & (035) 225-1640 (Acct. Budget Section); (035) 422-3921 (Supply Section)



**ITINERARY OF TRAVEL**  
For the month of January 2019

**OBJECTIVES:**

1. Conduct Health Assessment of School Children
2. Do case finding and make referrals to proper agency
3. Do clinic treatment of common ailments found during inspection
4. Administer deworming tablets (Albendazole 400mg or Mebendazole 500mg) for \_\_\_\_ dose with proper instructions
5. Follow up essential health care package as complimentary program
6. Follow up nutritional status baseline to endline.
7. Do individualize nursing consultations/conferences to teaching and non-teaching personnel
8. Take Blood Pressure and Blood Sugar screening of teaching and non-teaching personnel and do proper health referrals to health agencies
9. Conduct health lectures on Good Health Habits and Feminine Hygiene
10. Do School Health Survey for children safety in school environment
11. Evaluate School visits as a whole

**SCHEDULE OF ACTIVITIES:**

- 1-2 - Holiday  
3-4 - Division office  
7-11 - Sapananong Cer.  
14-18 - Ovacan Cem.  
  
21 - Division office  
22-25 - Pason Cer.  
28 - Pinalatub Cer.  
29-31 - CDO

Note: (This schedule is subject to change when deemed necessary.)


Submitted by:

  
Mary Ann M. Binsan  
Nurse II

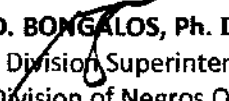
Concurred:

**DR. JEAZON MARK P. CONSING**  
Medical Officer III

Recommending Approval:

  
**RACHEL B. PICARDAL, Ed.D.**  
SGOD, Chief Education Supervisor

APPROVED:

  
**WILFREDA D. BONGALOS, Ph. D., CESO V**  
Schools Division Superintendent  
Schools Division of Negros Oriental

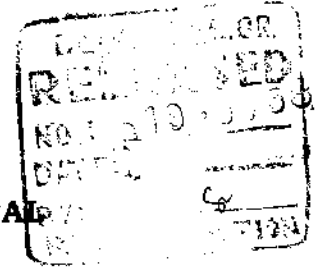
11/8/19



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 Region VII, Central Visayas

**SCHOOLS DIVISION OF NEGROS ORIENTAL**

www.depednegor.net



January 3, 2019

(Date)

**TRAVEL ORDER**

No. 3, s. 2019<sup>M</sup>

To : ROSALIE A. ENARDELLAN - RN  
 Office : School Health Section, SCOD, Division of Neg-Ori.  
 Purpose : Monthly meeting / clinic duty

| <u>Date of Travel</u> | <u>Venue/Place</u>     |
|-----------------------|------------------------|
| <u>Jan. 3-4, 2019</u> | <u>Division Office</u> |
| <u>Jan. 29, 2019</u>  | <u>Division Office</u> |
| <del>_____</del>      | <del>_____</del>       |
| <del>_____</del>      | <del>_____</del>       |

This schedule is subject to change when deemed necessary.

ALLOWED/CHARGE TO: (Division MOOE, Subject to usual accounting and auditing rules and regulations).

- \_\_\_\_\_ : Registration
- : Transportation
- \_\_\_\_\_ : Board and Lodging
- \_\_\_\_\_ : Meals
- \_\_\_\_\_ : Change to local funds
- \_\_\_\_\_ : Transportation & other incidental expenses

**WILFREDA D. BONGALOS, Ph. D., CESO V**  
 Schools Division Superintendent  
 Schools Division of Negros



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region VII, Central Visayas  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
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**ITINERARY OF TRAVEL**  
For the month of January 2019

**OBJECTIVES:**

1. Conduct Health Assessment of School Children
2. Do case finding and make referrals to proper agency
3. Do clinic treatment of common ailments found during inspection
4. Administer deworming tablets (Albendazole 400mg or Mebendazole 500mg) for \_\_\_\_ dose with proper instructions
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7. Do individualize nursing consultations/conferences to teaching and non-teaching personnel
8. Take Blood Pressure and Blood Sugar screening of teaching and non-teaching personnel and do proper health referrals to health agencies
9. Conduct health lectures on Good Health Habits and Feminine Hygiene
10. Do School Health Survey for children safety in school environment
11. Evaluate School visits as a whole

**SCHEDULE OF ACTIVITIES:**

Jan. 7-4 - Division Office  
7-8 - Kaaswagan H.S.  
9-11 - Ayungon District 1 & 2  
14-18 - MNHS  
21-25 - ANHS  
28 - Sampinitra H.S.  
29 - Division Office  
30-31 - Sampinitra H.S.

Note: (This schedule is subject to change when deemed necessary.)

Submitted by:

*Rosaue A. Enarocena*  
**ROSAUE A. ENAROCENA**  
Nurse II

Concurred:

*JEAZON MARK P. CONSING*  
**DR. JEAZON MARK P. CONSING**  
Medical Officer III

Recommending Approval:

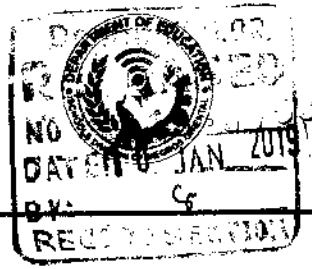
*RACHEL B. PICARDAL*  
**RACHEL B. PICARDAL, Ed.D.**  
SGOD, Chief Education Supervisor

APPROVED:

*WILFREDA D. BONGALOS*  
**WILFREDA D. BONGALOS, Ph. D., CESO V**  
Schools Division Superintendent  
Schools Division of Negros Oriental



Republic of the Philippines  
 DEPARTMENT OF EDUCATION  
 Region VII, Central Visayas  
 DIVISION OF NEGROS ORIENTAL  
 Dumaguete City



January 3, 2019  
 (Date)

**TRAVEL ORDER**  
 No. 31, s. 2019M

To : **SUZETTE S. ONDE**  
**NURSE II**

Office : School Health Section, SGOD, Division of Negros Oriental  
 Purpose : Attend monthly meeting, clinic duty, completion & submission of monthly report, attend seminars/training

| <u>Date of Travel</u> | <u>Venue/Place</u>               |
|-----------------------|----------------------------------|
| <u>Jan. 3-4</u>       | <u>Division Office, Neg. Or.</u> |
| <u>Jan. 28</u>        | <u>Division Office, Neg. Or.</u> |
| <u>Jan. 29-31</u>     | <u>City</u>                      |
|                       |                                  |
|                       |                                  |

This schedule is subject to change when deemed necessary.

ALLOWED/CHARGE TO: (Division MOOE, Subject to usual accounting and auditing rules and regulations).

- \_\_\_\_\_ : Registration
- \_\_\_\_\_ : Transportation
- \_\_\_\_\_ : Board and Lodging
- \_\_\_\_\_ : Meals
- \_\_\_\_\_ : Change to local funds
- \_\_\_\_\_ : Transportation & other incidental expenses

**WILFREDA D. BONGALOS, Ph.D., CESO V**  
 Schools Division Superintendent  
 Schools Division of Negros Oriental  
 118119

ITINERARY OF TRAVEL  
For the month of \_\_\_\_\_ 2018

**OBJECTIVES:**

1. Conduct Health Assessment of School Children
2. Do case finding and make referrals to proper agency
3. Do clinic treatment of common ailments found during inspection
4. Administer deworming tablets (Albendazole 400mg or Mebendazole 500mg) for \_\_\_\_ dose with proper instructions
5. Follow up essential health care package as complimentary program
6. Follow up nutritional status baseline to endline.
7. Do individualize nursing consultations/conferences to teaching and non-teaching personnel
8. Take Blood Pressure and Blood Sugar screening of teaching and non-teaching personnel and do proper health referrals to health agencies
9. Conduct health lectures on Good Health Habits and Feminine Hygiene
10. Do School Health Survey for children safety in school environment
11. Evaluate School visits as a whole

**SCHEDULE OF ACTIVITIES:**

|         |                     |                    |
|---------|---------------------|--------------------|
| January | 1 ]                 | 16 Manjuyod CS     |
|         | 2 ] Holiday         | 17 Manjuyod CS     |
|         | 3 - Division Office | 18 Manjuyod CS     |
|         | 4 - Division Office | 21 Linaw ES        |
|         | 7 - Bala-as ES      | 22 Linaw ES        |
|         | 8 - Bala-as ES      | 23 Matug ES        |
|         | 9 - Tupas ES        | 24 Tamao ES        |
|         | 10 - CTD            | 25 Linaw ES        |
|         | 11 - Tupas ES       | 28 Division Office |
|         | 14 - Manjuyod CS    | 29 Cebu City       |
|         | 15 - Manjuyod CS    | 30 Cebu City       |
|         |                     | 31 Cebu City       |

Note: (This schedule is subject to change when deemed necessary.)

Submitted by:

*Suzette Sillero - Onde*  
**SUZETTE SILLERO - ONDE**  
Nurse II

Concurred:

*Dr. Jazon Mark P. Consing*  
**DR. JEAZON MARK P. CONSING**  
Medical Officer III

Recommending Approval:

*Rachel B. Picardal*  
**RACHEL B. PICARDAL, Ed.D.**  
SGOD, Chief Education Supervisor

APPROVED:

*Wilfreda D. Bongalos*  
**WILFREDA D. BONGALOS, PhD, CESO V**  
Schools Division Superintendent  
Schools Division of Negros Oriental





Republic of the Philippines  
 DEPARTMENT OF EDUCATION  
 Region VII, Central Visayas

SCHOOLS DIVISION OF NEGROS ORIENTAL  
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RECEIVED  
 NO. 019-0058  
 DATE 10 JAN 2019  
 BY: C  
 RECORD SECTION

Jan 3, 2019  
 (Date)

**TRAVEL ORDER**

NO. 31, S. 2019

TO

ANTONIO L. MADIA

OFFICE

SGOD - Health & Nutrition Section

PURPOSE

Submission of reports, monthly meeting  
 clinic duty

DATE OF TRAVEL

Jan 3  
4  
11  
25

VENUE/PLACE

Div. off.  
Div. off.  
Div. off.  
Div. off.

This schedule is subject to change when deemed necessary.

ALLOWED/CHARGED TO: (Division MOOE, Subject to the usual accounting and auditing rules and regulations)

- \_\_\_\_\_ : Registration
- \_\_\_\_\_ : Transportation
- \_\_\_\_\_ : Board and Lodging
- \_\_\_\_\_ : Meals
- \_\_\_\_\_ : Charge to local funds
- \_\_\_\_\_ : Transportation/per diem & other incidental expenses

WILFREDA D. BONGALOS, Ph. D. CESO V  
 Schools Division Superintendent

*(Handwritten signature and date)*  
 11/8/19



**ITINERARY OF TRAVEL:**

For the month of JAN 2019

**OBJECTIVES:**

1. To assist in the dental health examination of all pupils / students on schools visited.
2. To assist in dental extraction and other dental treatments.
3. To conduct dental health talks to said public school children.
4. To assist in monitoring dental health programs.
5. To submit accomplishment reports.
6. To participate NGO/LGU medical-dental outreach/missions.

**SCHEDULE OF ACTIVITIES:**

Jan  
1-2 Holiday  
3-4 Division Office  
7-9 Tiguib Elem Sch  
11 Div. Off.  
14-16 Linao e/s  
17-18 Ayungon Science High  
21-22 Dabito e/s  
22-23 Jitabangan  
25 Division Office  
28-31 Tambos High Sch.

(NOTE : This schedule is subject to change when deemed necessary)

Submitted by :

ANTONIO L. MADIA

Dental Aide

Concurred:

**JEAZON MARK P. CONSING, MD**  
Medical Officer III

Recommending Approval :

**RACHEL B. PICARDAL, Ed.D.**  
SGOD, Chief Education Supervisor

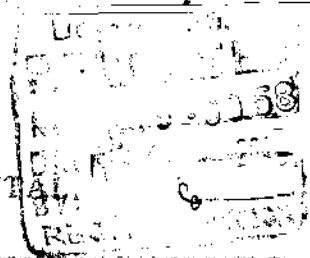
APPROVED :

**WILFREDA D. BONGALOS, Ph. D., CESO V**  
Schools Division Superintendent  
Schools Division of Negros Oriental

11/8/19



Republic of the Philippines  
 DEPARTMENT OF EDUCATION  
 Region III, Central Visayas  
 SCHOOLS DIVISION OFFICE OF NEGROS ORIENTAL  
 www.dopedinegor.net



*Jan. 03, 2019*  
 (Date)

TRAVEL ORDER  
 NO.       , S. 2018

TO: DEODATO L. TORRES  
Dental Aide

OFFICE: SGOD - Health + Nutrition Section

PURPOSE: Clinic duty and to attain dental assistance  
in the clinic.

DATE OF TRAVEL  
1/3/19  
1/4/19  
1/17/19  
1/31/19

VENUE/PLACE  
DIVISION OFFICE  
D.O. Clinic duty  
D.O. Clinic duty  
D.O. Clinic duty

This schedule is subject to change when deemed necessary.

ALLOWED/CHARGED TO: (Division MOOE, Subject to the usual accounting and auditing rules and regulations)

- \_\_\_\_\_ : Registration
- \_\_\_\_\_ : Transportation
- \_\_\_\_\_ : Board and Lodging
- \_\_\_\_\_ : Meals
- \_\_\_\_\_ : Charge to local funds
- \_\_\_\_\_ : Transportation/per diem & other incidental expenses

WILFREDA D. BONGALOS, Ph. D. CESO III  
 Schools Division Superintendent  
*1/8/19*



ITINERARY OF TRAVEL:  
For the month of JANUARY, 2019

OBJECTIVES:

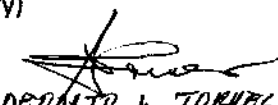
1. To assist in the dental health examination of all pupils / students on schools visited.
2. To assist in dental extraction and other dental treatments.
3. To conduct dental health talks to said public school children.
4. To assist in monitoring dental health programs.
5. To submit accomplishment reports.
6. To participate NGO/LGU medical-dental outreach/missions.

SCHEDULE OF ACTIVITIES:

|               |         |                     |         |                 |
|---------------|---------|---------------------|---------|-----------------|
| January, 2019 | Jan 3 - | Division Office     | Jan 4 - | Division Office |
| 7-11          | -       | Camitan ES          |         |                 |
| 14            | -       | Camitan ES          |         |                 |
| 15-16         | -       | Waglan ES           |         |                 |
| 17            | -       | D.O. Clinic duty)   |         |                 |
| 18            | -       | Waglan ES           |         |                 |
| 21-25         | -       | Concepcion ES       |         |                 |
| 28-30         | -       | Marina Macaling HHS |         |                 |
| 31            | -       | D.O. Clinic duty)   |         |                 |

(NOTE : This schedule is subject to change when deemed necessary)

Submitted by :

  
**DEPATO L. TORALES**  
 Dental Aide

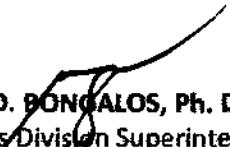
Concurred:

  
**JEAZON MARK P. CONSING, MD**  
 Medical Officer III

Recommending Approval :

  
**RACHEL B. PICARDAL, Ed.D.**  
 SGOD, Chief Education Supervisor

APPROVED :

  
**WILFREDA D. BONGALOS, Ph. D., CESO V**  
 Schools Division Superintendent  
 Schools Division of Negros Oriental  
 11/8/19



Republic of the Philippines  
 DEPARTMENT OF EDUCATION  
 Region VII, Central Visayas

SCHOOLS DIVISION OF NEGROS ORIENTAL  
 www.depednegor.net

JANUARY 3, 2019  
 (Date)

**TRAVEL ORDER**

NO. 31 S. 2019

TO : ERIC EXEQUILE C. CAHUMPANG

OFFICE : \_\_\_\_\_

PURPOSE : TO ASSIST THE SCHOOL DENTIST

DATE OF TRAVEL  
JANUARY 3-4, 2019 ✓  
JANUARY 15, 2019 ✓  
JANUARY 29, 2019 ✓

VENUE/PLACE  
DIVISION OFFICE  
DIVISION OFFICE  
DIVISION OFFICE

This schedule is subject to change when deemed necessary.

ALLOWED/CHARGED TO: (Division MOOE, Subject to the usual accounting and auditing rules and regulations)

- \_\_\_\_\_ : Registration
- \_\_\_\_\_ : Transportation
- \_\_\_\_\_ : Board and Lodging
- \_\_\_\_\_ : Meals
- \_\_\_\_\_ : Charge to local funds
- \_\_\_\_\_ : Transportation/per diem & other incidental expenses

WILFREDA D. BONGALOS, Ph. D. CESO V  
 Schools Division Superintendent

*[Handwritten signature and date 1/8/19]*



**ITINERARY OF TRAVEL:**  
For the month of JANUARY 2019

**OBJECTIVES:**

1. To assist in the dental health examination of all pupils / students on schools visited.
2. To assist in dental extraction and other dental treatments.
3. To conduct dental health talks to said public school children.
4. To assist in monitoring dental health programs.
5. To submit accomplishment reports.
6. To participate NGO/LGU medical-dental outreach/missions.

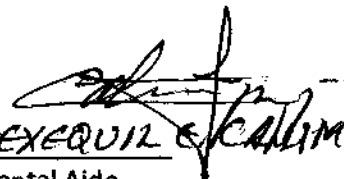
**SCHEDULE OF ACTIVITIES:**

JANUARY, 2019

3 - 4 DIVISION OFFICE  
7 - 11 FTMES  
14 - 16 LOTUBAN ES  
15 - DIVISION OFFICE  
17, 18, 21 CANDUGAY HS  
22 - 25 SUMALIRING HS  
28 - FTMES  
29 - DIVISION OFFICE  
30 - 31 FTMES

(NOTE : This schedule is subject to change when deemed necessary)

Submitted by :

  
ERIC EXEQUIEL CALIMPANG  
Dental Aide

Concurred:



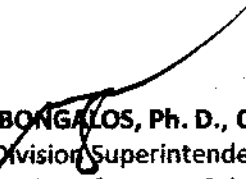
**JEAZON MARK P. CONSING, MD**  
Medical Officer III

Recommending Approval :



**RACHEL B. PICARDAL, Ed.D.**  
SGOD, Chief Education Supervisor

APPROVED :

  
**WILFREDA D. BONGALOS, Ph. D., CESO V**  
Schools Division Superintendent  
Schools Division of Negros Oriental

1819



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019-0058

12/20/18  
 (Date)

**TRAVEL ORDER**

NO. 31, S. 2019A

TO : RAMON C. BATIANCULA JR.  
DENTAL AIDE

OFFICE : DEP ED. DIVISION OF NEG. OR.

PURPOSE : TO ASSIST DENTAL TREATMENT TO SCHOOL CHILDREN & TEACHERS.

| DATE OF TRAVEL      | VENUE/PLACE              |
|---------------------|--------------------------|
| <u>JAN. 2019 8</u>  | <u>SIOWAN SCIENCE HS</u> |
| <u>9</u>            | <u>CAMBAYO ED</u>        |
| <u>10-11, 15-18</u> | <u>SIOWAN CES</u>        |
| <u>22-25, 29-30</u> | <u>SIOWAN CES</u>        |

This schedule is subject to change when deemed necessary.

ALLOWED/CHARGED TO: (Division MOOE, Subject to the usual accounting and auditing rules and regulations)

- : Registration
- : Transportation
- : Board and Lodging
- : Meals
- : Charge to local funds
- : Transportation/per diem & other incidental expenses

**WILFREDA D. BONGALOS, Ph. D. CESO V**  
 Schools Division Superintendent  
 118/19



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**ITINERARY OF TRAVEL:**

For the month of January 2019

**OBJECTIVES:**

1. To assist dental health examination to all public school pupils / students.
2. To assist in performing dental extraction and other dental treatment.
3. To conduct dental health talks to Grade I pupils.
4. To assist in monitoring the implementation of the dental health programs.
5. To assist in rendering dental services to teaching and non-teaching personnel.
6. To submit accomplishment reports.
7. To participate NGO/LGU medical-dental outreach / mission.

**SCHEDULE OF ACTIVITIES:**


January 2019

|                        |                     |
|------------------------|---------------------|
| 1-2- Holiday           | 22-25- Sibulan ces  |
| 3-4,7- Division Office | 28- Division Office |
| 8- Sibulan Science hs  | 29-30- Sibulan ces  |
| 9- Cambajao es         | 31- Division Office |
| 10-11- Sibulan ces     |                     |
| 14- Division Office    |                     |
| 15-18- Sibulan ces     |                     |
| 21- Division Office    |                     |

(Note: This schedule is Subject to change when deemed necessary.)

Submitted by:

Concurred:

  
JEAZON MARK P. CONSING. MD  
Medical Officer III

  
RAMON C. BATIANCILA JR.  
Dental Aide

Recommending Approval:

  
RACHEL B. PICARDAL, Ed. D.  
SGOD, Chief Education Supervisor

APPROVED:

  
WILFREDA D. BONGALOS, Ph. D. CESO V  
Schools Division Superintendent  
1/8/19





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019-0058  
RECEIVED  
JAN 3 2019

JAN 3 2019  
(Date)

**TRAVEL ORDER**

NO. 31, S. 2019

TO

RENZO E. PONTINEX

OFFICE

PURPOSE

To benefit to the District

DATE OF TRAVEL

Jan 3-4-2019  
Jan 16-2019  
Jan 20-2019  
Jan 31-2019

VENUE/PLACE

Div. Off.  
Div. Duty  
Div. Duty  
Prophylaxis District

This schedule is subject to change when deemed necessary.

ALLOWED/CHARGED TO: (Division MOOE, Subject to the usual accounting and auditing rules and regulations)

- \_\_\_\_\_ : Registration
- \_\_\_\_\_ : Transportation
- \_\_\_\_\_ : Board and Lodging
- \_\_\_\_\_ : Meals
- \_\_\_\_\_ : Charge to local funds
- \_\_\_\_\_ : Transportation/per diem & other incidental expenses

WILFREDA D. BONGALOS, Ph. D. CESO V  
Schools Division Superintendent

1/8/19



**ITINERARY OF TRAVEL:**

For the month of JAN 2019 2019

**OBJECTIVES:**

1. To assist in the dental health examination of all pupils / students on schools visited.
2. To assist in dental extraction and other dental treatments.
3. To conduct dental health talks to said public school children.
4. To assist in monitoring dental health programs.
5. To submit accomplishment reports.
6. To participate NGO/LGU medical-dental outreach/missions.

**SCHEDULE OF ACTIVITIES:**

Jan. 2019  
3-4 - Div. Off.  
7-11 - San Miguel EPS  
14-15 - San Miguel EPS  
16 - Div. Duty  
17-18 - Casik EPS  
21-25 - Magara Talk Mrs. Sub.  
28-29 - Tubod EPS  
30 - Div. Duty  
31 - Div. Off.

(NOTE : This schedule is subject to change when deemed necessary)

Submitted by :

  
Dental Aide

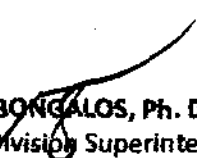
Concurred:

  
**JEAZON MARK P. CONSING, MD**  
Medical Officer III

Recommending Approval :

  
**RACHEL B. PICARDAL, Ed.D.**  
SGOD, Chief Education Supervisor

APPROVED :

  
**WILFREDA D. BONGALOS, Ph. D., CESO V**  
Schools Division Superintendent  
Schools Division of Negros Oriental

1/8/19



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December 4, 2019

(Date)

**TRAVEL ORDER**

No. 31, s. 2019

To : Runi John P. Tero  
 Office : School Health Section, SGOD, Division Of Negros Oriental  
 Purpose : To Assist Dental Services

| <u>Date of Travel</u> | <u>Venue/Place</u>     |
|-----------------------|------------------------|
| <u>Dec. 3, 2019</u>   | <u>Division Office</u> |
| <u>Dec. 18, 2019</u>  | <u>Division Office</u> |
| <u>/</u>              | <u>/</u>               |
| <u>/</u>              | <u>/</u>               |
| <u>/</u>              | <u>/</u>               |

This schedule is subject to change when deemed necessary.

ALLOWED/CHARGE TO: (Division MOOE, Subject to usual accounting and auditing rules and regulations).

- \_\_\_\_\_ : Registration
- \_\_\_\_\_ : Transportation
- \_\_\_\_\_ : Board and Lodging
- \_\_\_\_\_ : Meals
- \_\_\_\_\_ : Change to local funds
- \_\_\_\_\_ : Transportation & other incidental expenses

**WILFREDA D. BONGALOS, Ph. D., CESO V**  
 Schools Division Superintendent  
 Schools Division of Negros Oriental

11/8/19



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**ITINERARY OF TRAVEL:**  
For the month of January 4, 2019

**OBJECTIVES:**


1. To assist in the dental health examination of all pupils / students on schools visited.
2. To assist in dental extraction and other dental treatments.
3. To conduct dental health talks to said public school children.
4. To assist in monitoring dental health programs.
5. To submit accomplishment reports.
6. To participate NGO/LGU medical-dental outreach/missions.

**SCHEDULE OF ACTIVITIES:**

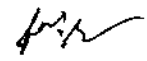
|         |                 |
|---------|-----------------|
| 1       | New Year        |
| 2       | Holiday         |
| 3       | CTO             |
| 4       | Division Office |
| 7-8     | Tadlong ES      |
| 9-11    | Bugnay ES       |
| 14-15   | Bulibulihan ES  |
| 16-17   | Napasuan ES     |
| 21-25   | Mabinay CS      |
| 28 - 31 | Mabinay CS      |

(NOTE : This schedule is subject to change when deemed necessary)


Submitted by:

  
Runi John P. Fero  
Dental Aide

Concurred:

  
MELCHORA G. ASDILLO  
Dentist In-charge

Recommending Approval :

  
RACHEL B. PICARDAL, Ed.D.  
SGOD, Chief Education Supervisor

APPROVED :

  
WILFREDA D. BONGALOS, Ph. D., CESO V  
Schools Division Superintendent  
Schools Division of Negros Oriental

11/8/19



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REC-110 JAN 2019  
 6  
 JANUARY  
 (Date)

**TRAVEL ORDER**

NO. 31 S. 2019

TO : JERRY M. CAMPOY

OFFICE : SHS, SGOD DEPED DIVISION OF NEGROS ORIENTAL

PURPOSE : TO ASSIST THE DENTIST IN RENDERING DENTAL SERVICES

| DATE OF TRAVEL       | VENUE/PLACE            |
|----------------------|------------------------|
| <u>JAN. 3, 2019</u>  | <u>DIVISION OFFICE</u> |
| <u>JAN. 4, 2019</u>  | <u>DIVISION OFFICE</u> |
| <u>JAN. 9, 2019</u>  | <u>DIVISION OFFICE</u> |
| <u>JAN. 23, 2019</u> | <u>DIVISION OFFICE</u> |
| <u>JAN. 11, 2019</u> | <u>DENTAL MISSION</u>  |

This schedule is subject to change when deemed necessary.

ALLOWED/CHARGED TO: (Division MDOE. Subject to the usual accounting and auditing rules and regulations)

- \_\_\_\_\_ : Registration
- \_\_\_\_\_ : Transportation
- \_\_\_\_\_ : Board and Lodging
- \_\_\_\_\_ : Meals
- \_\_\_\_\_ : Charge to local funds
- \_\_\_\_\_ : Transportation/per diem & other incidental expenses

WILFREDA D. BONGAJOS, Ph. D. CESO V  
 Schools Division Superintendent

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JANUARY  
 (Date)

**TRAVEL ORDER**

NO. \_\_\_\_\_, S. 2018

TO : JERRY M. CAMPOY

OFFICE : S/O, SGOO DEPED DIVISION OF NEGROS ORIENTAL

PURPOSE : TO ASSIST THE DENTIST IN RENDERING DENTAL SERVICES

DATE OF TRAVEL

JAN. 31, 2019

VENUE/PLACE

DIVISION OFFICE

This schedule is subject to change when deemed necessary.

ALLOWED/CHARGED TO: (Division MOOE, Subject to the usual accounting and auditing rules and regulations)

- \_\_\_\_\_ : Registration
- \_\_\_\_\_ : Transportation
- \_\_\_\_\_ : Board and Lodging
- \_\_\_\_\_ : Meals
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**WILFREDA D. BONGALOS, Ph. D. CESO V**  
 Schools Division Superintendent

*(Handwritten signature and date 1/8/19)*



**ITINERARY OF TRAVEL:**  
For the month of JANUARY 2019

**OBJECTIVES:**

1. To assist in the dental health examination of all pupils / students on schools visited.
2. To assist in dental extraction and other dental treatments.
3. To conduct dental health talks to said public school children.
4. To assist in monitoring dental health programs.
5. To submit accomplishment reports.
6. To participate NGO/LGU medical-dental outreach/missions.

**SCHEDULE OF ACTIVITIES:**

JAN. 2019

|       |                 |
|-------|-----------------|
| 3-4   | DIVISION OFFICE |
| 7-8   | VALENCIA CES    |
| 9     | DIVISION OFFICE |
| 10    | VALENCIA CES    |
| 11    | DENTAL MISSION  |
| 14-18 | VALENCIA CES    |
| 21-22 | VALENCIA CES    |
| 23    | DIVISION OFFICE |
| 24-25 | VALENCIA CES    |
| 28-30 | VALENCIA CES    |
| 31    | DIVISION OFFICE |

(NOTE : This schedule is subject to change when deemed necessary)

Submitted by :

  
**JERRY M. CAMPOY**  
Dental Aide

Concurred:

  
**JEAZON MARK P. CONSING, MD**  
Medical Officer III

Recommending Approval :

  
**RACHEL B. PICAROAL, Ed.D.**  
SGOD, Chief Education Supervisor

APPROVED :

  
**WILFREDA D. BONGALOS, Ph. D., CESO V**  
Schools Division Superintendent  
Schools Division of Negros Oriental

1/8/19