



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region VII, Central Visayas  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
www.depednegor.net

September 4, 2019

**DIVISION MEMORANDUM**

No. 544, s. 2019

**2-DAY LIVE OUT TRAINING-WORKSHOP ON INSTITUTING  
GENDER-SENSITIVE CID-BASED ACTION RESEARCH**

**To:** Assistant Schools Division Superintendents  
Division Chiefs  
Education Program Supervisors  
Public Schools District Supervisors  
Elementary/Secondary School Heads  
Identified Facilitators  
All others concerned

1. This office, through the Curriculum Implementation Division (CID) will conduct a 2-Day Live-out Training-Workshop on Instituting Gender-Sensitive CID-Based Action Research on September 19 – 20, 2019 at Plaza Maria Luisa Suites Inn, Dumaguete City.
2. The objectives of this training-workshop include the following:
  - a. utilize the opportunity to further practice individual consensus on step-by-step instructions for formulation and implementation of research as part of the KRA of the DepEd personnel;
  - b. integrate learnings in this workshop and other related trainings leading to formulation of action research and crafting research proposal as a strategy to solve the existing Concerns/Issues/Gaps/Problems;
  - c. provide understanding on prioritization tools in narrowing problems met on instructional leadership practices;
  - d. formulate an intervention program to solve the existing concerns. Issues, gaps and problems; and
  - e. formulate research paper proposal based on the identified CIGPs.
3. Participants to this activity are the following:

| Position Title   | No. of Participants |
|--|---------------------|
| CID Chief  | 1                   |
| Education Program Supervisor/PSDS-Division Coordinator | 11                  |
| LRMDS Manager and Staff                                | 2                   |

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Tel. Nos: (035)225-2838 / 225-0667/422-7644 (Division Supt's Office); (035) 225-1622 (CID); (035) 225-1623 (Legal Section); (035)225-6180 (SGOD); (035) 422-7643 (Cash Section); (035) 422-8511 (Planning Section); (035) 225-6987 (Record's Section); (035) 422-5283 (Admin. Section); (035) 422-0267 (Personnel Section); (035) 225-2378 (Guard/Medical/Dental Sections); (035) 225-7012 (Educ. Facilities Section); (035) 225-1640 & (035) 225-1640 (Acct. Budget Section); (035) 422-3621 (Supply Section)



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|                                   |           |
|-----------------------------------|-----------|
| ALS –Education Program Specialist | 5         |
| CID support Staff                 | 3         |
| <b>Total</b>                      | <b>22</b> |

4. The said identified participants are required to bring laptop, extension cord and pocket wifi.
5. Travelling and other incidental expenses incurred by the participants are chargeable against Division MOOE while expenses for breakfast, lunch, dinner and two (2) snacks per day will be charged to Division GAD funds subject to the usual accounting and auditing rules and regulations.
6. This memorandum also serves as **Travel Order**.
7. Immediate and wide dissemination of this Memorandum is desired.

**WILFREDA D. BONGALOS, Ph.D. CESO V**  
Schools Division Superintendent

9/14/19

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CID/enc/nqr