



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region VII, Central Visayas  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
www.depednegor.net

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Division Memorandum

No. 650, s 2019

To : Assistant Schools Division Superintendents  
CID and SGOD Chief Education Supervisors  
Division Education Program Supervisors  
Public Schools District Supervisors/ District In-Charge  
Elementary and Secondary School Heads  
All Others Concerned

For the Schools Division Superintendent

From: **NILITA L. MAGAY, Ed.D.**  
OIC-Assistant Schools Division Superintendent  
Office In-Charge

Subject: **DEADLINE OF SUBMISSION OF SCHOOLS NEEDING CLASSROOM READINESS  
SUBSIDY**

Date: September 27, 2019

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1. In relation to the Guidelines on the Conduct and Utilization of the DepEd Computerization Program Implementation Support Fund (DCP-ISF) which was released by the Office of the Undersecretary for Administration (OUA) last January 14, 2019, the school readiness subsidy was downloaded to the regional office to be distributed to schools needing funding assistance.
2. The downloaded funds will be given to DCP 2018 E-Textbooks and SHS ICT Stand-alone Package recipient schools that cannot provide the needed ICT laboratory counterpart requirements (chairs, tables, electric fans, window and door grills).
3. Due to limited budget, the regional office will only identify priority schools among those that will submit their SDS-signed Program of Works and Estimates (POWE) based on the following:

SEP 2019

Tel. Nos: (035)225-2838 / 225-0667/422-7644 (Division Supl's Office); (035) 225-1622 (CID); (035) 225-1623 (Legal Section);  
(035)225-6180 (SGOD); (035) 422-7643 (Cash Section); (035) 422-9511 (Planning Section); (035) 225-6987 (Record's Section);  
(035) 422-5283 (Admin. Section); (035) 422-0267 (Personnel Section); (035) 225-2378 (Guard/Medical/Dental Sections);  
(035) 225-7012 (Educ. Facilities Section); (035) 225-1640 & (035) 225-1640 (Acct. Budget Section); (035) 422-3921 (Supply Section)



- a. MOOE allocation (capacity of the school to provide the requirements using MOOE);
  - b. Number of enrolled learners that will use the ICT Laboratory;
  - c. Number of package to be delivered; and
  - d. Availability of a classroom that will serve as ICT Laboratory.
4. Interested schools must submit a copy of their POWE to be validated by the Division IT Officer and then it will be forwarded to the Schools Division Superintendent for approval. Once signed by the SDS, the Division ITO will submit a copy of the POWE to the Regional Office through <http://bit.ly/DCPSubsidy> on or before October 5, 2019
  5. Attached is a sample POWE.
  6. Immediate dissemination on this Memorandum is desired.



Republic of the Philippines  
**Department of Education**  
CENTRAL VISAYAS REGION

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Office of the Regional Director

SEP 18 2019

**REGIONAL MEMORANDUM**

No. 0507, s. 2019

**DEADLINE OF SUBMISSION OF SCHOOLS NEEDING CLASSROOM READINESS SUBSIDY**

TO : **ALL SCHOOLS DIVISION SUPERINTENDENTS**

1. In relation to the Guidelines on the Conduct and Utilization of the DepEd Computerization Program Implementation Support Fund (DCP-ISF) which was released by the Office of the Undersecretary for Administration (OUA) last January 14, 2019, a school readiness subsidy was downloaded to the regional office to be distributed to schools needing funding assistance.
2. The downloaded funds will be given to DCP 2018 E-Textbooks and SHS ICT Stand-alone Package recipient schools that cannot provide the needed ICT laboratory counterpart requirements like chairs, tables, electric fans, electrical outlets, window and door grills.
3. Due to limited budget, the regional office will only identify priority schools among those that will submit their SDS-signed Program of Works and Estimates (POWE) based on the following:
  - a. MOOE allocation (capacity of the school to provide the requirements using MOOE);
  - b. Number of enrolled learners that will use the ICT laboratory;
  - c. Number of packages to be delivered; and
  - d. Availability of a classroom that will serve as ICT laboratory.
4. Interested schools in Region VII must submit a copy of their POWE to their respective Division Office. The Division ITOs are required to validate the submitted POWE (monitoring and validation) then submit the validated POWE to the Superintendent for approval. Once signed by the SDS, the OITO will submit a copy to the Regional Office through <http://bit.ly/DCPSubsidy> on or before October 5, 2019.



Republic of the Philippines  
*Department of Education*  
CENTRAL LUSATAS REGION

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5. A sample Program of Works and Estimates (POWE) is attached.
6. Immediate dissemination of this Memorandum is desired.

A handwritten signature in black ink, appearing to read "S. Jimenez", is positioned above the typed name.

**SALUSTIANO T. JIMENEZ, LLB, CESO V**  
Director III  
OIC-Regional Director

ST/ACTU/PI

SCHOOL LETTERHEAD

PROGRAM OF WORKS FOR DCP SCHOOL READINESS SUBSIDY

SCHOOL ID:

TOTAL NO. OF ENROLMENT:

| QTY          | UNIT  | DESCRIPTION       | UNIT COST | TOTAL COST       |
|--------------|-------|-------------------|-----------|------------------|
| 10           | piece | Custom-made chair | xxx.00    | x,xxx.00         |
| 3            | piece | Custom-made table | x,xxx.00  | x,xxx.00         |
| 4            | unit  | Stand/Ceiling Fan | x,xxx.00  | x,xxx.00         |
| 1            | set   | Door grill        | x,xxx.00  | x,xxx.00         |
| 4            | set   | Window grill      | x,xxx.00  | x,xxx.00         |
| 1            | set   | Electrical wiring | x,xxx.00  | x,xxx.00         |
| <b>TOTAL</b> |       |                   |           | <b>xx,xxx.00</b> |

DCP PACKAGES RECEIVED/TO BE RECEIVED:

CY2019 E-Textbooks  
SHS Stand-alone

CY2018 specify the batch number (Batch 35-36, 40-44)

Prepared by:

School Head

Recommending Approval:

Division ITO

Approved by:

Schools Division Superintendent