



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
www.depednegor.net

No. 637, s. 2019

**SUBMISSION OF REPORTS FOR THE GRANT OF PERFORMANCE
BASED BONUS (PBB) 2018**

To : Public Schools District Supervisors/District In-Charge
Public Elementary and Secondary School Heads
Public Elementary and Junior High School Teachers
ICT Coordinators
All Others Concerned

1. In preparation for the submission of PBB reports and templates for the grant of **2018 Performance Based Bonus (PBB)**, all School Heads and ICT Coordinator are directed to prepare the following reports:
 - a. Form 1.2 (both hard and soft copy)
 - b. Form 1.4 (both hard and soft copy)
 - c. 2018 duly signed School Head OPCR (photocopy)
2. Submit immediately the **duly signed** hard copy directly at the Division Personnel Office and e-mail the softcopy in excel format at this account: gemmaelyn.villarcjo@deped.gov.ph on or before September 26, 2019. Observe proper file naming when sending the softcopy in the following format: **PBB Form 1.2 or Form 1.4_SCHOOL NAME_SCHOOL ID** (ex. PBB Form 1.2_MAGANDA ES_123111)
3. Use the same PBB guidelines in identifying the eligibility of each school personnel. Contact this number **09553347799** for any further clarifications.
4. Attached are the Templates of the forms.
5. Immediate dissemination and strict compliance of this Division memorandum is desired.


WILFREDA D. BONGALOS, Ph. D., CESO V
Schools Division Superintendent

7/24/19

24 SEP 2019

Tel. No: (035)225-2838 / 225-8887/422-7644 (Division Supt's Office); (035) 225-1622 (CID); (035) 225-1623 (Legal Section);
(035)225-8180 (SGOD); (035) 422-7643 (Cash Section); (035) 422-4511 (Planning Section); (035) 225-8887 (Record's Section);
(035) 422-5283 (Admin. Section); (035) 422-0287 (Personnel Section); (035) 225-2376 (Guard/Medical/Dental Sections);
(035) 225-7012 (Educ. Facilities Section); (035) 225-1640 & (035) 225-1640 (Acct. Budget Section); (035) 422-3921 (Supply Section)

**PERFORMANCE-BASED BONUS 2018
SCHOOL LEVEL FORM 1.2
SCHOOL PERSONNEL DATA**

Region:
Schools Division:
School:
School ID:
School Classification:

SCHOOL RANKING (e.g., BEST, BETTER, GOOD)	NAME OF SCHOOL	SCHOOL ID	LIST OF SCHOOL-BASED PERSONNEL					
			Name of Personnel	Salary Grade	Salary Step	Monthly Basic Salary (as of December 31, 2018)	Months in Service in 2018 (April 2018 - March 2019)	Amount of PBB
						-		Not entitled
						-		Not entitled
						-		Not entitled
						-		Not entitled
TOTAL NUMBER OF ELIGIBLE SCHOOL-BASED PERSONNEL:							TOTAL AMOUNT:	
NON-ELIGIBLE PERSONNEL (NO PBB):								
Did not meet an at least "Satisfactory" performance								
Did not submit SALN								
Did not liquidate Cash Advance within the reglementary period								
Did not submit RPMS IPCRF								
TOTAL NUMBER OF NON-ELIGIBLE SCHOOL-BASED PERSONNEL:								
TOTAL NUMBER OF SCHOOL-BASED PERSONNEL:								

School Head
Date

PERFORMANCE-BASED BONUS 2018
SCHOOL LEVEL FORM 1.4
SCHOOL DATA
 Level: <ELEMENTARY / SECONDARY>
 School Classification: <SMALL/MEDIUM/LARGE>

Region:
 Schools Division:

SCHOOL	SCHOOL ID	OPCRF OVERALL SCDRE	% LIQUIDATION OF SCHOOL MOOE FROM JANUARY 1 TO DECEMBER 31, 2017 AND TIMELINESS OF SUBMISSION OF LIQUIDATION REPORTS AS OF THE 5TH WORKING DAY OF THE MONTH				PLUS FACTOR	
			Total School MOOE Allocation for FY 2017	Total School MOOE Liquidated for FY 2017	% Liquidation of School MOOE	No. of Late Monthly Liquidation Reports	Best Implementor of Brigada Eskwela for SY 2016-2017 (Yes/No)	Recipient of national award/ recognition SY 2016-2017 (Yes/No)
School 1								
School 2								
School 3								
School 4								
TOTAL NUMBER OF SMALL/MEDIUM/LARGE SCHOOLS:								

 Schools Division Office Performance Management Team Secretariat
 Date

 Schools Division Office Performance Management Team Chair
 Date

 Schools Division Superintendent
 Date

**SALARY
3RD TRANCHE**

2018

SG	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
1	10,510	10,602	10,695	10,789	10,884	10,982	11,076	11,173
2	11,200	11,293	11,386	11,480	11,575	11,671	11,767	11,864
3	11,914	12,013	12,112	12,212	12,313	12,414	12,517	12,620
4	12,674	12,778	12,884	12,990	13,097	13,206	13,315	13,424
5	13,481	13,606	13,705	13,818	13,932	14,047	14,163	14,280
6	14,340	14,459	14,578	14,699	14,820	14,942	15,066	15,190
7	15,254	15,380	15,507	15,635	15,765	15,895	16,026	16,158
8	16,282	16,433	16,585	16,739	16,895	17,051	17,209	17,369
9	17,473	17,627	17,781	17,937	18,095	18,253	18,413	18,575
10	18,718	18,883	19,048	19,215	19,384	19,567	19,725	19,898
11	20,179	20,437	20,698	20,963	21,231	21,502	21,777	22,055
12	22,149	22,410	22,674	22,942	23,212	23,486	23,763	24,043
13	24,224	24,510	24,799	25,091	25,387	25,686	25,989	26,296
14	26,494	26,806	27,122	27,442	27,766	28,093	28,424	28,759
15	29,010	29,359	29,713	30,071	30,432	30,799	31,170	31,545
16	31,765	32,147	32,535	32,926	33,323	33,724	34,130	34,541
17	34,781	35,201	35,624	36,053	36,487	36,927	37,371	37,821
18	38,085	38,543	39,007	39,477	39,952	40,433	40,920	41,413
19	42,099	42,730	43,371	44,020	44,680	45,350	46,030	46,720
20	47,037	47,742	48,457	49,184	49,921	50,669	51,428	52,199
21	52,554	53,341	54,141	54,952	55,776	56,612	57,460	58,322
22	58,717	59,597	60,491	61,397	62,318	63,252	64,200	65,162
23	65,604	66,587	67,585	68,598	69,627	70,670	71,730	72,805
24	73,299	74,397	75,512	76,644	77,793	78,959	80,143	81,344
25	82,439	83,674	84,928	86,201	87,493	88,805	90,136	91,487
26	92,108	93,488	94,889	96,312	97,755	99,221	100,708	102,217
27	102,910	104,453	106,019	107,608	109,221	110,858	112,519	114,210
28	114,981	116,704	118,453	120,229	122,031	123,860	125,716	127,601
29	128,467	130,392	132,346	134,330	136,343	138,387	140,461	142,566
30	143,534	145,685	147,869	150,085	152,335	154,618	156,935	159,288
31	198,168	201,615	205,121	208,689	212,318	216,011	219,768	223,590
32	233,857	238,035	242,288	246,618	251,024	255,509	260,074	264,721
33	289,401	298,083						

PRO-RATING

MONTHS IN SERVICE	% OF PBB
1	0
2	0
3	40%
4	50%
5	60%
6	70%
7	80%
8	90%
9	100%

PBB RATES

PERFORMANCE CATEGORY	PBB RATE
BEST	65.0%
BETTER	57.5%
GOOD	50.0%