



September 4, 2019

DIVISION MEMORANDUM

No. Jp4, s. 2019

**ANNOUNCING THE VACANCIES FOR SCHOOL PRINCIPAL II  
FOR ELEMENTARY AND SECONDARY LEVEL**

To : OIC – Asst. Schools Division Superintendents  
Chief Education Supervisors  
Education Program Supervisors/Coordinators  
Public Schools District Supervisors/District-In-Charge  
Public Elem./Secondary Schools Administrators  
Teaching/Non-Teaching Personnel

1. This Office hereby announces the vacancies for the following positions:

- (4) Elementary School Principal II
- (3) Secondary School Principal II

2. Hereunder is the minimum Qualification Standards for the aforementioned vacant positions:

**Elementary/Secondary School Principal II**

Education : Bachelor's degree in Elementary/Secondary Education; or Bachelor's degree with 18 professional education units + 6 units of Management  
Experience : 1 year as Principal  
Training : 40 hours of relevant training  
Eligibility : RA 1080 (Teacher)

*(Criteria for selection is based on DepEd Order No. 42, s. 2007)*

05 SEP 2019





Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region VII, Central Visayas  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
www.depednegor.net

3. Interested applicants are requested to submit **written applications indicating the position they are applying for** supported by certified copies of the following papers to the **Office of the Schools Division Superintendent**, in one (1) folder on or before **September 30, 2019**:

- Personal Data Sheet
- Certificate of Eligibility/Report of Rating
- Certificate of Outstanding/Meritorious Accomplishments
- Certificate of Trainings/Seminars/Scholarship Grant Attended
- Official Transcript of Records
- Performance Rating (for the last 3 rating period)
- Service Record/Certificate of Employment

4. For the information and guidance of all concerned.

  
**WILFREDA D. BONGALOS, Ph.D., CESO V**  
Schools Division Superintendent *WDB*

*Incl: As stated*  
*WDB/lby/jc*