



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
www.depednegor.net

June 7, 2019

Division Memorandum

NO. 338, s. 2019

Silliman University Outreach Program

TO : Assistant Schools Superintendents
Chiefs, CID and SGOD
Education Program Supervisors/ Division Coordinators
PSDS/DIC
All Others Concerned

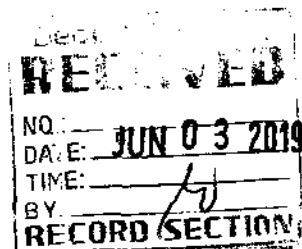
1. The Silliman University Library will once again be doing an outreach program to the public elementary schools in Sibulan, Negros Oriental in coordination with Ms. Isabel S. Marino, acting university librarian.
2. The library will be donating assorted elementary books to the following identified school beneficiaries:
 - **Bagtic Elementary School - Sibulan 2**
 - **Tubod Elementary School - Subulan 2**
 - **Calinawan Elementary School - Sibulan 2**
 - **Escaguit Elementary School - Sibulan 2**
3. The books will be delivered to the Division Office and the aforementioned schools will pick them up with proper documentary turn-over.
4. Attached herewith is the letter from Ms. Isabel S. Marino, the acting School Librarian.
4. This also serves as your **Travel Order**, when applicable to any of the school beneficiaries listed. Hence, transportation and travelling expenses relative to this matter shall be charged against School/MOOE/Local Funds or any available source subject to the usual accounting and auditing rules and regulations.

WILFREDA D. BONGALOS, Ph. D., CESO V
Schools Division Superintendent

6/10/19

01 JUN 2019

SILLIMAN UNIVERSITY LIBRARY SYSTEM
Dumaguete City



May 30, 2019

MRS. WILFREDA D. BONGALOS, CESO V
Schools Division Superintendent
Department of Education – Negros Oriental Division

Through:

MRS. EMMA S. MATE, PHD.
Senior Education Program Specialist-Partnership and Social Mobilization
Department of Education – Negros Oriental Division

Dear Mrs. Bongalos,

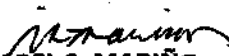
Greetings!

I would like to joyfully inform you that the Silliman University Library will once again be doing an outreach program to the public elementary schools in Sibulan Negros Oriental. The Library will be donating assorted elementary books to the following identified beneficiaries; Bagtic Elementary School, Tubod Elementary School, Calinawan Elementary School and Escaguit Elementary School. However, due to logistical concerns, going to these sites will be very difficult for me and my library personnel. Henceforth we will deliver the books to your office instead and have them picked-up by the beneficiaries. Proper documentary turnover will follow right after the delivery of the said books.

I am looking forward to your assistance and approval regarding this matter. If you wish to discuss this matter you may get in touch with me at 422-6002 loc. 516 or isabelsmarino@su.edu.ph.

Thank you very much and more power.

Sincerely yours,


ISABEL S. MARIÑO
Acting University Librarian