



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region VII, Central Visayas  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
www.depednegor.net

May 27, 2019

**OFFICE MEMORANDUM**

No. 725 s. 2019

**2019 OPLAN BALIK ESKWELA (OBE)  
PUBLIC ASSISTANCE COMMAND CENTER (PACC)**

TO : Chiefs, CID & SGOD  
SEPSs/EPS II/PDOs/Section Heads  
All Others Concerned

1. Pursuant to DepEd Memorandum No. 029, s. 2019, all Schools Division are mandated to create an **OPLAN BALIK ESKWELA (OBE) PUBLIC ASSISTANCE COMMAND CENTER (PACC) for School Year 2019-2020.**
2. Anent this, the Division of Negros Oriental has assigned the following personnel to man the said command center, located at the ground floor of DepEd Division of Negros Oriental Office, from May 27, 2019 to June 7, 2019, Monday to Friday, at 8:00 am to 5:00 pm.

DATE	NAME	DATE	NAME
May 27, 2019	Dennis Charl F. Andalajao	June 3, 2019	Ms. Lani Yurong
	Ms. Kecylin Omale		Ms. Renar Ann Catan
May 28, 2019	Ms. Karla P. Antonio	June 4, 2019	Ms. Gian Diaz
	Ms. Kecylin Omale		Mr. Felix Sayre
May 29, 2019	Dr. Dan P. Alar	June 6, 2019	Ms. Tara Gay S. Dapat
	Ms. Iryll Mae S. Macahig		Ms. Eva May Vittegas
May 30, 2019	Ms. Miriam Lou T. Batiancila	June 7, 2019	Mr. Deniis Charl F. Andalajao
	Ms. Jelyn Cerial		Ms. Kecylin Omale
May 31, 2019	Ms. Ruby Jean Bidaure		
	Ms. Giselle Kitane		

3. Herewith are your duties and function.

- (1) Receive, process, and respond to simple queries, information requests, and complaints from the general public, including those forwarded by other DepEd Offices;
- (2) Assist in the dissemination and clarification of DepEd policies, programs, projects, and processes, particularly those relevant to the opening of classes;

6 JUN 2019



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- (3) *Correctly identify and coordinate with the concerned DepEd offices on complex concerns that will require the specific offices' appropriate action; and*
  - (4) *Monitor, document, and submit reports on all issues and concerns received by the OBE-PACC, including the action taken.*
4. For the information, guidance and compliance of all concerned.

**WILFREDA D. BONGALOS, PH.D., CESO V**  
Schools Division Superintendent

6/3/19